

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 18th August 2015** at 7.30pm at the Town Hall.

Emma Curtis - Clerk to the Parish Council

AGENDA

Public Question Time

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke-Bracher and PCSO Thelma Mead

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and sign the minutes of the last Full Council Meeting held on **Tuesday 21st July 2015**.
4. Actions from the last meeting (Action List attached)
5. Co-option of new member of the Parish Council
6. Parish Council Newsletter and Communications
7. Discuss and approve changes to the Community Website (See paper attached)
8. Consider request for a memorial rose bush in the cemetery
9. Consider quotations for purchasing SIDS from Somerset County Council
10. Consider quotations for hiring a skip to clear out the cemetery chapel
11. Discuss moving location of planning files to upstairs office and handling of planning applications
12. **Planning**
 - 12.1 Consider the following **Planning Applications**:

15/03582/REM Erection of a detached 3 bedroom dwelling with parking (reserved matters following outline approval 14/02754/OUT)
39 Manor Road
 - 12.2 Note the following **Planning Approvals**:

15/02781/LBC Proposed removal of a pair of 1960's garage doors, reinstatement of the elevation with a window and conversion of the garage/store into an office
Stalbridge Linen Services Ltd, Higher Kingsbury

15/02962/FUL Erection of a shed at rear of property
2 Bazzleways Cottages, Station Road

13. Finance

13.1 Confirm the following **Payments:**

N Dungey – Toilet cleaning	£130.00
SSDC - Playground inspection reports	£188.40
Midwest Office Equipment	£220.80
Southern Electric	£26.99
Crackmore Garage	£11.00
KM Dike Nurseries	£1231.88
Grant Thornton UK LLP – Audit fees	£480.00

14. Reply to the following **Correspondence:**

- Letter from John Farley, Spirit of Melbourne Port representative regarding support for the closure of South Street for the Christmas Lights Switch on
- Letter from John Farley, Spirit of Melbourne Port representative regarding asking for permission to install Christmas lights on the tree at The Clump

15. Confirm the date of the next Full Council Meeting as **Tuesday 15th September 2015.**