

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 6th December 2016** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question Time

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke, PCSO Thelma Mead, and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and sign the minutes of the last Full Council Meeting held on **Tuesday 1st November 2016**.
4. Note circulation of draft minutes from the Finance Committee Meeting held on **Tuesday 15th November 2016**.
5. **Planning**
 - 5.1 Consider the following **Planning Application**:

16/04794/LBC Replace existing front door with white wooden front door. Reduce the front wall separating No.37 and No.38 and rebuilding reusing existing stone.
37 Newtown
 - 5.2 Note the following **Planning Approvals**:

16/04350/S19 Section 19 application to amend condition 2 of planning application 16/01954/LBC dated 26/07/2016 to replace the approved 4m flagpole with a 6m flagpole
Ven House, London Road

16/04015/FUL Erection of 5 detached dwellings with associated access and parking
Land at Nursery House, Wheathill Lane
6. Actions from the last meeting (Action List attached)
7. Consider and approve suggested Parish Council budget and precept for the year 2017-2018 (Draft budget attached)
8. Cemetery Chapel layout request from the History and Heritage Group (Plan attached)
9. Presentation about Market Towns Investment Group (Mrs Flynn)
10. Consider formation of a Working Party to investigate ongoing issues with land along the High Street (Mr Oldham)
11. Motion to add mobile phone to Parish Council BT account (Information attached)
12. Consider response to SSDC regarding a proposed new Public Space Protection Order for public land across South Somerset in regard to dog fouling (Paperwork attached)

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

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13. Consider opinion on the sale of the Old School House (Mrs Flynn)
14. Consider purchasing a gift Mr Spencer for maintaining Station Copse (Mr Crudgington)
15. Motion to purchase a door entry system to increase security at the Parish Council Office (Mr Lancaster – Information Attached)
16. **Finance**
 - 16.1 Confirm receipt of current Financial Statements until 31st October 2016 (Attached)
 - 16.2 Approve the following **Payments:**

Commonalty Charity Lands grant	£1000
Midwest Office Supplies – Office & cleaning supplies (Inv 46064)	£204.26
Clyde and Co Claims LLP – Insurance fees (Inv LB/96432)	£84.64
N Dungey – Toilet cleaning	£130.00
SSE – Electricity supply Town Hall (Inv 351661152)	£88.11
Emma Curtis – Petty cash	£50.00
AV Partsmaster – Projector system (Inv 111497)	£1246.80
SSDC – Ranger Scheme October 2016 (Inv 06000030204)	£452.88
SSDC – Highways Excavation License (Inv 0600030189)	£90.00
Pet Waste Solutions – November bin emptying (Inv 09632.M)	£182.00
 - 16.3 Note the following **Income:**

HMRC VAT Reclaim	£3836.22
Fine Memorials – Memorial fee	£71.00
Mrs Scott – Internment fee	£70.00
 - 16.4 Consider grant towards Community Speed Watch (Mr Lancaster, paper attached)
17. **Correspondence**
 - 17.1 Consider the following **Correspondence:**
 - Letter from Mr King, allotment plot 19, request to erect a shed
 - Letter from Mr Perkins regarding weeds in the village stream
 - Email from Ms Wilton entitled “Looking after the table”
 - Letter from Mrs Ferrari regarding parking concerns along North Street
 - Email from Mr Bailie regarding the River Gascoigne
 - 17.2 Note the following **Correspondence:**
 - Letter from Dr and Mrs Gledhill praising the improvements to the village
 - Email from Lesley Wray praising the hanging baskets
 - Speed Indicator Device reports from Dave Grabham at SCC
18. Newsletter and Communications
19. Confirm the date of the next Full Parish Council Meeting as **Tuesday 3rd January 201**

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