

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 4th April 2017** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke, PCSO Thelma Mead, and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and sign the minutes of the last Full Council Meeting held on **Tuesday 7th March 2017**.
4. Note circulations of draft minutes from **Planning and Open Spaces and Footpaths Committee** meetings held on **Tuesday 21st March 2017**.
5. **Planning**
 - 5.1 Consider the following **Planning Application**:

17/00842/LBC Replacement window and door and patch repair to render
32 Newtown
 - 5.2 Note the following **Planning Approvals**:

17/00518/FUL Construction of attached garage
15 Prankerds Road

16/04695/FUL Erection of an extension
2 North Crescent

17/00431/TPO Application to carry out works to 1 no walnut tree which is included in the Milborne Port (no.1) Tree Preservation Order 1979
Lynden View, Redwing Road
6. Consider free CPR training from Sturquest – (Talk by John Lewis of Sturquest)
7. Review and update Actions from the last meeting (Action List attached)
8. Consider way forward regarding Churchyard pathways following email from Jacquie Hall Churchwarden
(Attached)

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: clerk@milborneportpc.org.uk

9. Update from Working Party regarding land ownership along the High Street and consider Adverse Possession application
10. Consider taking part in the Gordon Morris, hearing loop, case study (Paper attached)
11. Consider tenancy agreement between the Parish Council and Milborne Port History and Heritage Group (Paper attached)
12. Consider improving Parish Council process (Mr Oldham, Paper attached)
13. **Finance**
 - 13.1 Confirm receipt of current **Financial Statements** until 28th February 2016 (Attached)
 - 13.2 Update on progress of 2015/16 Annual Return
 - 13.3 Approve and sign letter to Barclays Bank setting up a standing order payment to Nick Dungey of £130.00 each month
 - 13.4 Approve adding Mr Lockey as a banking signatory bringing the number of signatories to four
 - 13.5 Approve the following **Payments**:

Emma Curtis – SWIB entry fee reimbursement	£20.00
N Dungey – Toilet cleaning	£130.00
Lycos Group Limited – Emergency lights Inv: 100115108	£43.16
SSDC – Playground Inspections Inv: 04510091688	£127.20
Ever So Clean Supplies – Toilet roll holder and rolls Inv: 22895	£38.99
SSDC – Ranger scheme February Inv: 0600003155X	£150.96
Mr J Oldham – Website hosting reimbursement	£40.87
Neal Electrical Services – Cemetery Chapel work Inv: 1792	£2,004.00
Mr S Davis – Handyman Inv: 47	£431.60
SLCC – Local Council Clerk's Guide Inv: 122311	£18.20
SSDC – Cemetery Rates Inv: 048897	£712.50
SSDC – Town Hall Rates Inv: 067969	£238.89
SSDC – Ranger labour March Inv: 06000031792	£301.92
Milborne Port Primary School – Grant 2017/18	£1200.00
Playing Fields Management Committee – Grant 2017/18	£3300.00
Commonalty Charity Lands – Grant 2017/18	£1000.00
Fire Safety Stores – Fire extinguishers Inv: FSS1022627	£174.84
 - 13.6 Note the following **Direct Debits**:

BT – Mobile phone	£18.00
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14. Note the following Correspondence:
 - Letter from Mr and Mrs Britto regarding Churchyard tree works
 - Telephone call from Mrs Smith confirming she does not feel it would be beneficial to meet with the Parish Council regarding the Old Church School
15. Newsletter and Communications
16. Confirm the date of the next Full Council Meeting as **Tuesday 2nd May 2017.**

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