

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 3rd April 2018** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and approve minutes of the Full Parish Council meeting held on **Tuesday 6th March 2018.**
4. **Planning**
 - 4.1 Consider the following **Planning Application:**

18/00612/FUL The erection of a detached dwelling and garage
Land At Nursery House, Wheathill Lane
 - 4.2 Consider the following **Amended Planning Application:**

17/03854/S73 Application to vary planning condition 2 (approved plans) of approval 15/02951/FUL to reorganise fenestration, increase headroom at first floor level and make internal alterations
Barn At Land OS 6540, Corton Denham
 - 4.3 Note the following **Hedgerow Notification:**

18/00738/HDG Removal of 4 sections of hedgerow whilst existing water main is repaired
Millers Hill, Milborne Wick
5. Review and Update Action List
6. Consider working with parish magazine following meeting with PCC (Papers Attached)
7. Consider signing Wayleave agreement with BT regarding land along the High Street and adverse possession application (Paper Attached)
8. Consider quotes for Village Hall Car Park lighting and barrier (Papers Attached)
9. Consider implementing Councillor Surgeries and improving Public Engagement
10. Consider grant request from Wiggles and Giggles (Paper Attached)

11. Consider distribution method for the Housing Needs Survey along with expected delivery date and number required (Paper Attached)
12. Receive report from Mr Douglas and Mr Stewart following meeting with resident concerning adverse possession application
13. Consider revised Speed Indicator Device (SID) programme and note the latest SID results (Papers Attached)
14. Consider response to Draft Somerset Strategic Housing Framework 2018-2022 (Paper Attached)
15. Consider Parish Council involvement in an Armistice commemoration display (Papers Attached)
16. Consider attendance at Annual Town and Parish Council meeting (Paper Attached)

17. Finance

17.1 Approve the following **Payments**:

Emma Curtis – Burial Fees (Dawson x 2)	£40.00
Mrs E Francis – Temporary Town Hall Cleaner	£80.00
Mr J Oldham – Reimbursement for web hosting and domain services	£81.84
Wincanton Community Venture – GDPR Training Inv: 3128	£30.00
Rochford Garden Machinery – Lawnmower service Inv: 000714	£227.69
Rochford Garden Machinery – Lawnmower service Inv: 000715	£255.95
Kingsmere Surfacing Ltd – Churchyard pathway Inv: 2468	£10,560
Emma Curtis – Hoover bag reimbursement	£10.33
K M Dike Nurseries – Grounds maintenance Inv: 290	£1,516.82
David Gay – Repairing of noticeboards Inv: 767	£200.00
Emma Curtis – Petty Cash	£50.00
SSDC – Playground Inspections Inv: 04510097395	£127.20
Gordon Morris – Hearing Loop Listener Inv: 12435	£102.60
Remous Print – Welcome Pack Leaflets Inv: 72735	£397.00
SSDC – Town Hall Rates Inv: 067969	£264.04
SSDC – Cemetery Rates Inv: 048897	£789.39
SSDC – Ranger Labour Inv: 06000035542	£1,207.68

17.2 Note the following **Direct Debit**:

BT – Mobile Phone	£18.00
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18. Correspondence

18.1 Consider the following **Correspondence**:

- Letter from landowner concerning access to site at Springfield Road

18.2 Note the following **Correspondence**:

- Letter regarding Milborne Port Conservation Area

19. Newsletter and Communications

20. Confirm the date of the next Full Parish Council Meeting as **Tuesday 1st May 2018**.