

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 5th December 2017** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Welcome and Introductions to new Councillors
2. Apologies for Absence
3. Declarations of Interest
4. Confirm and approve minutes of the Full Parish Council meeting held on **Tuesday 7th November 2017**.
5. Note circulation of draft minutes of the **Planning and Finance Committee Meetings** held on **Tuesday 21st November 2017**.
6. Receive information on Public Space Protection Orders from Chris Cooper of Streetscene
7. Review and update Action List (Attached)
8. Confirmation of new committee members (List attached)
9. Consider proposed S106 and CIL funding for Milborne Port in regard to 17/03964/OUT Station Road and 17/03985/OUT Wheathill Lane (Attached)
10. Consider budget, approve action plan and confirm precept for the year 2018/19 (Drafts attached)
11. Consider Review of South Somerset Local Plan 2006 – 2028 (Email attached)
12. Consider Devon & Somerset Fire & Rescue Service Draft Integrated Risk Management Plan (2018 - 2022) Consultation (Email attached)
13. Consider tree pollarding quotes for Lime Trees at The Grove Garden
14. Consider Request to plant memorial tree at Station Copse
15. Consider email from SSDC regarding electric car charging posts at the Weighbridge Car Park (Attached)

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: clerk@milborneportpc.org.uk

16. Consider completing a Housing Needs Survey (Mrs Flynn)

17. Planning

17.1 Note the following **Planning Approval**:

17/03739/FUL Erection of single storey porch extension to south elevation of the dwelling.
Insertion of window to the west elevation to replace the existing front door. Infilling the existing boundary wall pedestrian access to the property.
Bybrook, Lower Kingsbury

18. Finance

18.1 Note circulation of **Financial Statements** dated 31st October 2017.

18.2 Confirm the following **Payments**:

Mr R Lockey – Reimbursement for painting supplies	£82.33
K M Dike Nurseries Ltd – Grounds Maintenance Inv: 241	£1,006.82
Emma Curtis – Reimbursement for paper towels	£4.15
SSDC – Business Rates	£713.00
HMRC – PAYE and NI	£364.78
Play UK Playgrounds – Olympic swing Inv: 1106	£5208.00
Matta Products – Play Matta Recover Inv: 140971	£3731.40
Bruton Tree Care– Christmas Tree Inv: 17/18/573	£260.00
Emma Curtis – Burial Fees x 2 (Swan)	£40.00
Central Convenience – Mower Fuel Inv: 288	£45.39
Mrs E Francis – Town Hall Cleaning Nov 2017	£80.00
Mr S Davis – Handyman Inv: 50	£441.60
Emma Curtis – Petty Cash	£50.00
David Gay – Repair of bench at Gainsborough Play Area Inv: 754	£115.00
SSDC – Dog bin emptying Inv: 0600003443X	£254.40
SSDC – Ranger Scheme Inv: 06000034304	£150.96

18.3 Note the following **Direct Debits**:

BT – Mobile phone	£18.00
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18.4 Note the following **Income**:

Peter Jackson Funeral Services – Burial Fees	£159.00
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19. Correspondence

19.1 Consider the following **Correspondence**:

- Email from resident regarding dog fouling

19.2 Note the following **Correspondence**:

- Several emails to the Chairman from a resident concerning various matters
- Letter from resident regarding destruction of wall along Brook Street

20. Newsletter and Communications

21. Confirm the date of the next **Full Parish Council Meeting** as **Tuesday 2nd January 2018**.

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