

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next **Full Parish Council Meeting** will be held on **Tuesday 4th December 2018** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak. However, at the Chairman's discretion a member of the public representing a subject on the agenda may be permitted to speak during the meeting)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and approve minutes of the Full Parish Council meeting held on **Tuesday 6th December 2018**.
4. Note circulation of draft **Planning Committee meeting minutes dated Tuesday 20th November 2018**.
5. **Planning**
 - 5.1 Consider the following **Planning Applications**:
18/03295/FUL Erection of a convenience store
Land off Gainsborough
 - 5.2 Note the following **Planning Application**:
18/03292/FUL The installation of an internal and external wall mounted inverter heat pump/air conditioning unit
Town Hall, High Street
 - 5.3 Establish working party for Station Road Planning Appeal
6. Review and update Action List (Attached)
7. Update on complaint regarding Cllr Crudgington
8. Consider issuing Town Hall key to PCSO
9. Consider the purchase of a mobile Speed Indicator Device
10. Library Update

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: clerk@milborneportpc.org.uk

11. Finance

11.1 Confirm receipt of **Financial Statements dated 30th October 2018**

11.2 Election of Finance Committee Chairman for the remainder of the 2018/19 year

11.3 Consider charges for the year 2019/20:

- Cemetery Fees
- Allotment Fees
- Town Hall Hire Fees

11.4 Consider Grants and Donations budget for the year 2019/20 including grant applications from (Papers Attached):

- Milborne Port Primary School
- Village Hall Management Committee
- Commonalty Charity Lands
- Playing Fields Management Committee

11.5 Consider Budget, Precept and Action Plan for the year 2019/20 (Papers Attached)

11.6 Approve the following **Payments:**

Mrs E Francis – Town Hall Cleaner	£100.00
K M Dike Nurseries – Grounds maintenance Inv: 425	£1,680.98
Valuation Office – Land Valuation Inv: 25000068322018	£660.00
Central Convenience – Mower Fuel Inv: 533	£10.00
Greenslade Taylor Hunt – Assets Valuation	£1,140.00
Westree Company – Tree Works Inv: 930	£576.00
SSDC – Dog Bin Emptying Inv: 06000037857	£254.40
Fireline – Fire Warden Training Inv: 59633	£180.00

11.7 Note the following **Direct Debits:**

BT – Mobile Phone	£18.00
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12. Correspondence

12.1 Consider the following **Correspondence:**

- Letter from the Playing Fields Management Committee regarding sale of land at Springfield Road
- Email from SALC regarding The Public Sector Bodies (Websites and mobile applications) Accessibility Regulations 2018

13. Newsletter and Communications

14. Confirm the date of the next **Full Parish Council Meeting** as **Tuesday 8th January 2019.**

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