

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 2nd January 2018** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and approve minutes of the Full Parish Council meeting held on **Tuesday 5th December 2017.**
4. Note circulation of the draft Planning Committee minutes dated **Tuesday 19th December 2017.**
5. **Planning**
 - 5.1 Consider the following **Planning Applications:**

17/04593/FUL Internal alterations and change of use of building to 1 No. 4 bedroom dwelling and 1 No. mixed use commercial/residential unit
Post Office, High Street,

17/04553/FUL Alterations and the erection of two storey rear extension and balcony and erection of single storey link extension to dwelling. Conversion of garage to provide additional living accommodation. Erection of garage/studio building and a wood shed.
Wick Cottage, Wick Road
 - 5.2 Note the following **Planning Approval:**

17/04263/S73 Application to vary condition 2 (approved plans) of planning permission 17/01517/FUL to allow external alterations to include alterations to the fenestration on the west elevation, enlargement of a balcony, and alterations to the South porch.
Detached Workshop At Swatchford Cottage, Lower Kingsbury
6. Review and Update Action List (Attached)
7. Consider approval of Playing Fields Management Committee grant request and one-off grant for the sum of £4,000 (Attached)

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

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8. Consider grant request from Milborne Port Primary School Parents and Teachers and Friends Association (Attached)
9. Consider budget, approve action plan and confirm precept for the year 2018/19 (Drafts attached)
10. Consider approving a grid connection application for electric charging posts in East Street Car Park (Attached)
11. Consider objections received from the Land Registry regarding Adverse Possession application (Attached)
12. Consider High Street improvements should the Parish Council gain Adverse Possession
13. Consider Village Agent Scheme
14. **Finance**
 - 14.1 Note **Notice of Conclusion of Audit and Certified Annual Return** for the year ended **31st March 2017**
 - 14.2 Note circulation of current **Financial Statements** dated **30th November 2017** (Attached)
 - 14.3 Approve the following **Payments**:

Emma Curtis – Burial Fees (Warren)	£20.00
Mrs E Francis – Town Hall Cleaner	£80.00
SSDC – Annual playground inspections (Inv: 04510095741	£188.40
 - 14.4 Note the following **Direct Debits**:

Water 2 Business (Allotments)	£88.75
Water 2 Business (Town Hall)	£45.18
BT – Mobile Phone	£18.00
15. **Correspondence**
 - 15.1 Consider the following **Correspondence**:
 - Email from resident regarding retrospective planning application for bus shelter
 - Email regarding the Old Telephone Exchange
 - Letter from the Playing Fields Management Committee regarding Springfield Road Car Park
 - 15.2 Note the following **Correspondence**:
 - Speed Indicator Device (SID) results Oct/Nov 2017
 - Confirmation of termination of the Speed Indicator Device (SID) Programme
16. Newsletter and Communications
17. Confirm the date of the next **Full Parish Council Meeting** as **Tuesday 6th February 2018**.

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