

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 3rd July 2018** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and approve minutes of the Full Parish Council meeting held on **Tuesday 5th June 2018**.
4. Note circulation of draft **Planning and Open Spaces and Footpaths Committee minutes dated Tuesday 19th June 2018**.
5. **Planning**
 - 5.1 Consider the following **Planning Applications**:
18/01608/FUL Erection of first floor extension and input window ground floor
31 Prankerds Road
18/01736/LBC Refurbish and alter the existing building into a restaurant with proposed side extension and provision for car park. Works also include demolition of existing side extension
Medlycott Centre, Gainsborough
18/01428/FUL Change of use of holiday let/annexe to become an independent self-contained dwelling
Annexe Higher Farm Barn, Wick Road
6. Review and update Action (Attached)
7. Consider request and quote to prune hornbeam trees at Church Place (Papers attached)
8. Note receipt of Area East Grant Award letter for safety improvements at Springfield Road Car Park (Attached)
9. Redcliffe Homes update (Mr Tizzard)
10. Library update (Mr Douglas)

11. Finance

11.1 Confirm receipt of current **Financial Statements dated 31st May 2018** (Attached)

11.2 Approve the following **Payments:**

South Somerset Playdays (Reissued cheque)	£280.00
Emily Francis – Temporary Town Hall Cleaner	£80.00
Emma Curtis – Burial Fees (Hornby x 2)	£40.00
Midwest Office Equipment Inv: IN00049796 Stationery	£81.21
DL Crease – Inv: 50625 – Electrical socket in WI room	£74.40
DL Crease – Inv: 50715 – Electrical works in Town Hall	£420.00
K M Dike Nurseries – Inv: 336 – Grounds maintenance	£1,128.98
Rialtas Business Solutions – Inv: SM19113 – Annual Software Support	£142.80
Mr S Davis – Inv: 51 – Handyman	£267.40
Mr S Davis – Inv: 52 – Handyman	£500.40

11.3 Note the following **Direct Debits:**

BT – Mobile Phone	£18.00
Wessex Water	£52.63

11.4 Approve and sign bank transfer request to transfer £50,000 from the deposit account to current account

12. Correspondence

12.1 Consider the following **Correspondence:**

- Email from resident regarding the Playing Fields and the use of helicopters
- Letter from Citizens Advice South Somerset requesting grant
- Response from landowner regarding plot of land at Springfield Road
- Letter from requesting regarding plaques on trees at Station Copse
- Email regarding dog fouling at the Playing Fields

12.2 Note the following **Correspondence:**

- Email from Primary School PTFA thanking the Parish Council for their grant

13. Newsletter and Communications

14. Confirm the date of the next **Full Parish Council Meeting** as **Tuesday 7th August 2018.**