

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The Annual Meeting of the Parish Council will be held on **Tuesday 1st May 2018** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Election of Chairman for the year 2018/19
2. Apologies for Absence
3. Declarations of Interest
4. Confirm and sign the minutes of the last Full Council Meeting held on **Tuesday 3rd April 2018**.
5. Note circulations of draft minutes from **Planning and Open Spaces and Footpaths Committee** meetings held on **Tuesday 17th April 2018**.
6. Election of Vice Chairman for the year 2018/19
7. Confirmation of Committees (Finance, Planning, Open Spaces and Footpaths and HR) for the year 2018/19
8. Election of Parish Council representatives for the year 2018/19:
 - Playing Fields Committee
 - Village Hall Committee
 - Prankerds Trust
 - Parish Plan Action Forum
 - Sherborne Transport Action Group
 - Police liaison
 - Youth liaison
 - Parish Paths Liaison Officer
 - Parish Council newsletter
9. **Planning**
 - 9.1 Note the following **Planning Approvals**:

18/00478/LBC Replacement front door and frame for the porch
35 Newtown

18/00575/LBC The carrying out of external alterations to replace roof slates, rainwater goods and replacement fascia boards
61 Newtown

18/00582/LBC The carrying out of internal alterations to include removal of modern walls and ceilings
Medleycott Centre, Gainsborough

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: clerk@milborneportpc.org.uk

10. Review and update Action List (Attached)
11. Consider South Somerset Playdays Grant Request (Attached)
12. Consider Spirit of Milborne Port – Donation Request (Attached)
13. Consider Parish Council presence at this year's fete
14. Consider response to Land Registry concerning the Adverse Possession application
15. Consider, and if approved sign BT Wayleave agreement
16. **Finance**
 - 16.1 Note circulation of Financial Statements dated 31st March 2018 (Attached)
 - 16.2 Approve the following **Payments**:

Commonalty Charity Lands – Grant payment	£1,000
Playing Fields Management Committee – Grant Payment	£3,750
Milborne Port Primary School – Grant Payment	£1,500
Milborne Port Primary School PTFA – Grant Payment	£1,000
Village Hall Management Committee – Grant Payment	£1,344
Mr J Oldham – Reimbursement for APM refreshments	£45.72
Emma Curtis – Burial Fees (Rolls x 2)	£40.00
 - 16.3 Note the following **Income**:

SSDC – Precept	£73,315
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 - 16.4 Note the following **Direct Debits**:

BT – Telephone and Broadband	£235.50
BT – Mobile phone	£18.00
17. **Correspondence**
 - 17.1 Consider the following **Correspondence**:
 - Email regarding dog fouling
 - Letter from the Land Registry
 - Email from Highways regarding Lower Gunville
 - Email from the Chairperson of the Village Hall Management Committee regarding Village Hall Car Park safety improvements
 - Letter from landowner concerning land at Springfield Road
 - 17.2 Note the following **Correspondence**:
 - Email from Somerset Rivers Authority
18. Newsletter and Communications
19. Confirm the date of the next **Full Council Meeting** as **Tuesday 5th June 2018**.

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