

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 7th November 2017** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

Mr Oldham – Report on library meeting

Mr Douglas – Report on SALC meeting

1. Apologies for Absence

2. Declarations of Interest

3. **Planning**

3.1 Consider the following **Planning Applications**:

17/03985/OUT Outline planning application for a mixed-use development comprising the erection of up to 65 dwellings and convenience store (Class A1) on land at Station Road with access and associated works
Land OS 7800, Wheathill Lane

17/03964/OUT Outline planning for residential development for up to 56 dwellings including access
Land OS 0059, Station Road

17/03739/FUL Erection of single storey porch extension to south elevation of the dwelling. Insertion of window to the west elevation to replace the existing front door. Infilling the existing boundary wall pedestrian access to property.
Bybrook, Lower Kingsbury

3.2 Note the following **Tree Preservation Order Works Approval**:

17/03706/TPO Application to carry out tree surgery works to 5 Hornbeam Trees known as T1-T5 in the SSDC (MIPO 2) Tree Preservation Order 2006
2 Stable Cottages, East Street

3.3 Note the following **Planning Approval**:

17/03629/FUL Proposed two storey extension to existing private dwelling house to provide utility room on the ground floor and dressing room for main bedroom above
Chewton House, Station Road

4. Confirm and sign of the minutes of the Full Parish Council Meeting held on **Tuesday 3rd October 2017**.

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: clerk@milborneportpc.org.uk

5. Note circulation of draft minutes of the **Open Spaces and Footpaths Committee and Planning Committee dated Tuesday 17th October 2017.**
6. Review and update Action List
7. Co-Option of new Parish Councillors
8. Approve response to SSDC Conservation Team regarding Conservation Review
9. Consider implementing Village Agent Scheme for Milborne Port in the next financial year
10. Consider Grounds Maintenance Contract quotations (Papers attached)
11. Approve Case Study for Gordon Morris Ltd (Attached)
12. Consider Milborne Port Digital High Street Audit Report (Attached)
13. Approve motion to continue with further fire safety improvements at the Town Hall to meet Building Control requirements to install a stair lift (Mr Oldham)
14. Note success in this year's South West in Bloom
15. **Finance**
 - 15.1 Note circulation of **Financial Statements** dated 30th September 2017.
 - 15.2 Note successful Big Lottery Grant application for safety improvements at Springfield Road Car Park
 - 15.3 Confirm the following **Payments:**

SSDC Cemetery Rates	£640.00
SALC – Affiliation Fees Inv: 17/068	£759.21
K M Dike Nurseries – Grounds maintenance Inv: 218	£1,006.82
Midwest Office Supplies – Printer toners Inv: 0004822	£428.03
Bradford's -Postcrete Inv: 66148720	£6.30
Poppy Appeal – Wreath	£25.00
Westree Company – Kicking wall Inv: 651	£606.00
SSDC - Ranger Scheme Inv: 06000034055	£528.36
SSDC – Playing Fields Licence Inv: 08920043119	£70.00
SSE – Town Hall Electricity Inv: 351661152 0011	£106.02
 - 15.4 Note the following **Direct Debits:**

BT – Mobile phone	£18.00
BT – Landline and Broadband	£201.52
PWBL – Loan repayment	£1,692.75
16. **Correspondence**
 - 16.1 Consider the following **Correspondence:**
 - Letter from SSCAT regarding funding
 - Response from Mr Falbo regarding land at Springfield Road
17. Newsletter and Communications
18. Confirm the date of the next Full Parish Council Meeting as **Tuesday 5th December 2017.**

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