

## **MILBORNE PORT PARISH COUNCIL**

### **NOTICE OF MEETING**

The next **Full Parish Council Meeting** will be held on **Tuesday 6<sup>th</sup> November 2018** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

*Emma J. Curtis*

**Emma Curtis – Clerk to Milborne Port Parish Council**

### **AGENDA**

**Public Question and Comment Time – Max time allowed 30 minutes** (Please note this is the only time throughout the meeting the public are permitted to speak. However, at the Chairman's discretion a member of the public representing a subject on the agenda may be permitted to speak during the meeting)

**Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors**

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and approve minutes of the Full Parish Council meeting held on **Tuesday 2<sup>nd</sup> October 2018**.
4. Note circulation of draft **Planning, and Open Spaces and Footpaths Committee meeting minutes dated Tuesday 16<sup>th</sup> October 2018**.
5. **Planning**
  - 5.1 Consider the following **Planning Applications**:  
**18/03419/LBC** Reinstatement of 2 no. stone eagle statues  
*Ven House, London Road*  
**18/02232/FUL** Change of use of land from domestic garden for the mixed use and erection of building for domestic storage/commercial storage (part retrospective)  
*Holly Brook Barn, Brook Street*
  - 5.2 Update on Redcliffe Homes application and Co-op application
6. Review and update Action List (Attached)
7. Consider quotations for Springfield Road Car Park Lighting (Papers Attached)
8. Consider gate entry signs for village entrances (Papers Attached)
9. Consider remaining S106 Funding from Cricket Pavilion
10. Consider quotation for new office furniture (Attached)
11. Consider Valuation Report for land at Springfield Road (Attached)
12. Consider quotations for new allotment troughs and piping (Papers Attached)
13. Diversion of footpath across Memorial Playing Fields – Confirmation of fees (Papers Attached)

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: [clerk@milborneportpc.org.uk](mailto:clerk@milborneportpc.org.uk)

14. Update on Library and possible Community Library Partnership
15. Update on Town Hall Fire Assessment and Stair Lift
16. Lineage outside Camelot Room (Village Hall) at Springfield Road Car Park
17. **Finance**
  - 17.1 Confirm receipt of **Financial Statements dated 30<sup>th</sup> September 2018**
  - 17.2 Approve the following **Payments**:

|                                                   |           |
|---------------------------------------------------|-----------|
| Mrs E Francis – Town Hall Cleaner                 | £100.00   |
| HMRC                                              | £473.86   |
| SSDC Business Rates Cemetery Inv: 048897          | £789.00   |
| SSDC Business Rates Town Hall Inv: 067969         | £264.00   |
| Emma Curtis – Petty Cash                          | £50.00    |
| Kingsmere Surfacing – Car park repairs Inv: 2602  | £2,340.00 |
| SSDC – Playground Inspections Inv: 0451010094X    | £188.40   |
| ICO – Data Controller Fee                         | £40.00    |
| Mr Lock – South West in Bloom Reimbursement       | £72.00    |
| Poppy Appeal - Wreath                             | £25.00    |
| Glasdon – Dog waste sacks Inv: 761473             | £36.07    |
| Central Convenience – Mower Fuel Inv: 1326669     | £26.99    |
| SSDC – Ranger Labour Inv: 06000037481             | £1,660.56 |
| SSDC – Dog bin emptying Inv: 06000037463          | £254.40   |
| Westree Company – Tree works Inv: 842             | £144.00   |
| South West Signs – Blue plaques Inv: 8207         | £100.80   |
| K M Dike Nurseries – Grounds maintenance Inv: 406 | £1,128.98 |
  - 17.3 Note the following **Direct Debits**:

|                              |           |
|------------------------------|-----------|
| BT – Mobile Phone            | £18.00    |
| BT – Telephone and Broadband | £258.34   |
| PWLB – Loan Repayment        | £1,692.75 |
18. **Correspondence**
  - 18.1 Consider the following **Correspondence**:
    - Email circulated regarding SSDC HELAA report
    - Email from Somerset County Council entitled “Recommendations for the Libraries Service Redesign decision”
  - 18.2 **Note the following Correspondence**:
    - Email from South Somerset District Council entitled “Progress with the Somerset Strategic Housing Framework 2018-2023”
    - Email from Somerset County Council regarding Highways Winter Service
19. Newsletter and Communications
20. Confirm the date of the next **Full Parish Council Meeting** as **Tuesday 4<sup>th</sup> December 2018**.

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