

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next **Full Parish Council Meeting** will be held on **Tuesday 2nd October 2018** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and approve minutes of the Full Parish Council meeting held on **Tuesday 4th September 2018.**
4. Note circulation of draft **Planning, and Open Spaces and Footpaths Committee meeting minutes dated Tuesday 18th September 2018.**
5. **Planning**
 - 5.1 Consider the following **Planning Applications:**

18/02409/OUT Outline application for residential development for up to 10 dwellings including access (Revised application)
Land OS0059, Station Road

18/02859/OUT Outline application for residential development for up to 30 dwellings including access (Revised application)
Land OS0059, Station Road
 - 5.2 Note the following **Informal Hearing** notification:

PLANNING INSPECTORATE APPEAL REFERENCE: APP/R3325/W/18/3198725
APPEAL IN RESPECT OF APPLICATION DECISION REFERENCE: 17/03964/OUT
APPEAL STARTING DATE: 16 July 2018 **APPEAL TYPE:** Informal Hearing
6. Review and update Action List (Attached)
7. Consider quotations for Springfield Road Car Park Lighting (Quotations to follow)
8. Considerations for use of funding received from Canadian Solar
9. Consider response to AGAR objection received (Papers attached)
10. Consider quotations for Fixed Assets Valuation (Attached)

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

Emma Curtis, Parish Clerk: Tel: 01963 251268 Email: clerk@milborneportpc.org.uk

11. Consider quotations for War Memorial Cleaning (Attached)

12. Finance

12.1 Confirm receipt of **Financial Statements dated 31st August 2018**

12.2 Approve the following **Payments:**

Emily Francis – Town Hall Cleaner	£80.00
Emma Curtis – September Salary	£169.91
Midwest Office Supplies – Stationery and cleaning supps Inv: 00050294	£47.87
Fireline Ltd – PAT Testing & Extinguisher Service Inv: 59415	£174.55
Bradforbs Building Supplies – Postcrete Inv: 67320109	£22.74
K M Dike Nurseries – Grounds maintenance Inv: 390	£1128.98
Emma Curtis – Fire Safety Signs Reimbursement	£3.29
Mr J Oldham – Buy A Plan Reimbursement Inv: 184972-1	£25.92
Emma Curtis – Fire Safety Signs Reimbursement	£11.88
Associated Safe Systems Ltd – Fire Proof Safe	£1130.40
Viking – Filing cabinet inserts Inv: 387891	£55.18
Central Convenience Stores – Mower fuel Inv: 466	£26.99
SSDC – Dog bin emptying – Inv: 0600003731X	£254.40

12.3 Note the following Direct Debits:

BT – Mobile Phone	£19.99
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12.4 Approve and sign letter to Barclays Bank amending Standing Order for Clerks pay due to increase in hours commencing 30th September 2018 (not completed last month due to signatory issue)

13. Correspondence

13.1 Consider the following **Correspondence:**

- Email from SSDC regarding Community Infrastructure Levy
- Letter from Commonalty Charity Lands
- Email regarding crossing outside Fish and Chips Shop
- Email from Planning Sphere regarding Redcliffe Homes proposed development
- Email from SSDC regarding Potential Leisure Planning Obligations
- Email from Somerset Libraries Service with updated decision timetable
- Letter from resident regarding possible purchase of land for dog walkers
- Letter from resident swift boxes
- Letter from resident regarding Milborne Port Bag

14. Newsletter and Communications

15. Confirm the date of the next **Full Parish Council Meeting** as **Tuesday 6th November 2018.**