

MILBORNE PORT PARISH COUNCIL

NOTICE OF MEETING

The next Full Parish Council Meeting will be held on **Tuesday 5th September 2017** at 7.00pm at the Town Hall.

All Members are summoned to attend the above meeting.

Emma J. Curtis

Emma Curtis – Clerk to Milborne Port Parish Council

AGENDA

Public Question and Comment Time – Max time allowed 30 minutes (Please note this is the only time throughout the meeting the public are permitted to speak)

Receive any reports from County Councillor William Wallace, District Councillor Sarah Dyke and Parish Councillors

1. Apologies for Absence
2. Declarations of Interest
3. Confirm and sign of the minutes of the Full Parish Council Meeting held on **Tuesday 1st August 2017**.
4. Note circulation of draft minutes of the **Planning, Finance and HR Committees dated Tuesday 15th August 2017**.
5. Review and update Action List (Attached)
6. **Planning**
 - 6.1 Consider the following **Planning Application**:
17/03060/FUL The erection of a replacement conservatory
Keepers Lodge, 98 Brook Street
 - 6.2 Consider the following **Amended Planning Application**:
17/02510/FUL Extension and alterations
72 Bauntons Orchard
7. Consider motion to terminate dog bin emptying contract with Pet Waste Solutions and commence transfer to SSDC Streetscene (Mrs Flynn)
8. Consider purchase of dog waste bin for installation at Station Copse and rubbish bin for Gainsborough Play Area/Skate Park (Mr Edmonds/Mrs Flynn)
9. Consider Parish Council taking on responsibility for village litter picks
10. Consider tree works on trees adjacent to Church Place

If any person who wishes to attend the meeting has mobility issues, please let the Clerk know prior to the meeting and we will endeavour to relocate to a more suitable meeting space.

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11. Consider motion for Parish Council to purchase commercial building on North Street (Mr Crudgington)
12. Consider motion to dispose of chairs in excess of occupancy limit in the Council Chamber (Mr Oldham)
13. Consider information received from SSDC regarding review of Milborne Port's Conservation Area (Papers attached)
14. Consider options to reduce vandalism and littering at Gainsborough Play Area after recent events and complaints from residents
15. Consider adding planning information document to website (Draft attached, Mr Oldham)
16. **Finance**
 - 16.1 Confirm receipt of current **Financial Statements** until 31st July 2017 (Attached)
 - 16.2 Approve the following **Payments**:

Fireline Ltd – Fire Safety Inspection Inv: 52170	£207.28
Mr P Lock – Reimbursement for paint supplies	£104.44
SSE – Town Hall Electricity Inv: 3516611520010	£104.88
Pet Waste Solutions – Dog bin emptying Inv: 1607	£182.00
SSDC – Ranger labour Inv: 06000033102	£754.80
Emma Curtis – Petty Cash	£50.00
K M Dike Nurseries – Grounds maintenance Inv: 189	£1,006.82
Mrs E Francis – Temporary Town Hall Cleaner	£40.00
Mr S Davis – Handyman Inv: 49	£448.00
 - 16.3 Note the following **Direct Debits**:

BT – Mobile phone	£18.00
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 - 16.4 Approve and sign letter to Barclays Bank transferring £20,000 from the Business Account to Community Account
17. **Correspondence:**
 - 17.1 Consider the following **Correspondence**:
 - Email from resident regarding parking issues in Milborne Port
 - Email from resident regarding Parish Council meeting proceedings
 - Email from SSDC regarding Artificial Grass Pitches
 - Email from resident regarding dog signage at the playing fields
 - Email from resident regarding Councillor behaviour
 - 17.2 Note the following **Correspondence**:
 - Email from Somerset Rivers Authority with End of Year Report
18. Newsletter and Communications
19. Confirm the date of the next Full Parish Council Meeting as **Tuesday 3rd October 2017.**

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