

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Tuesday 20th January 2015 at 7.30pm at the Town hall

Present: Mr J Farley (Chair), Mr M Ritchie, Mrs P Alexander, Mrs M Lock, Mrs W House, Mr R Duckworth, Mr R Biss, Mr J Edmonds, Mr C Laughton, and Mr R Lockey

Also Present: County Councillor William Wallace
District Councillor Lucy Wallace
Emma Curtis – Clerk

Public Question Time

There were four members of the public in attendance.

One gentleman asked, in conjunction with agenda item 4, whether there had been any further consideration for pavement improvements between North Street and East Street. Mr Farley said this would be considered under agenda item 4.

Three staff members from the Coop asked for the Parish Councils views and comments on the apparent demolition of The Gainsborough Arms and relocation of the Coop there. Mr Farley replied that although the Parish Council were aware of the plans and that a leaflet had been distributed around the village, as no formal planning application had been made, no comments of views would be expressed until this time even though each had their own personal opinions. Mr Farley mentioned that if and when the time came that a formal planning application was received, that the application would be considered in the appropriate manner and would be available to be viewed online and in the Parish Council office.

Mr Edmonds commented on the condition of some roads in the village and their pot holes.

Mr Laughton mentioned that tractors were once again churning up the grass on the entrance to the village by Crackmore Garage and asked the Clerk to write again to farmers to ask them not to do this. Mr Farley mentioned that he would like to see bollards along this patch of the road when the new entrance sign is erected.

Receive reports from District Councillor Lucy Wallace, County Councillor William Wallace and PCSO Thelma Mead

County Councillor William Wallace – Councillor Wallace apologised that as yet he had not discussed with Highways about the condition of the road along the A30. He confirmed that he has a meeting with Highways scheduled for Friday 30th January 2015 and would discuss this matter then. Councillor Wallace presented the Parish Council with a cheque for £450 from the Health and Wellbeing Grant for the erection of a new football kicking wall to be

placed at Springfield Recreation Ground. The Parish Council thanked Councillor Wallace for this funding.

District Councillor Lucy Wallace – No report received

PCSO Thelma Mead – No report received

1. **Apologies for Absence:** Received from Mrs S Shingleton, Mr E Davis and Mrs R Douglas
2. **Declarations of Interest:** Received from Mr J Farley, agenda item 11.1, *reimbursement of £14.04 for cleaning products*
3. **Minutes of the last meeting held on Tuesday 16th December 2014** were agreed and signed as a true and accurate record of the meeting. Mr Laughton thanked Mrs Lock for arranging the planting of the WI tree on the Weighbridge and for the photograph in the Western Gazette.
4. **Consider quotations for bench coverings on the High Street**
On behalf of Philip Lock, Mrs Alexander informed the Council that to install a new shelter or canopy could be costly and would need the involvement and approval of Highways and Street Scene. Mrs Alexander explained that a basic canopy on the back of the bench may be flimsy and not suitable but that a shelter in fitting with the environment may be expensive ranging from £2,000 to £4,000. The Clerk showed some examples of shelters available. It was agreed by all that a new shelter was needed and that this should be bespoke and in keeping with the village. Therefore, Mr Farley agreed that this should be bought to February's Finance Committee Meeting in order to budget for this. County Councillor Wallace confirmed that this may be something which could be taken out of next year's Health and Wellbeing Grant and would look in to this. Mr Farley passed on his thanks to Philip Lock for his assistance.

Action – Clerk to add to Finance Committee Agenda

5. Internal Auditor

Mr Farley explained that a new Internal Auditor needed to be recruited as Terry Butcher had unfortunately had to stand down from the role. Mr Farley mentioned that Mr Davis may know someone who would do this for free and asked for permission to recruit this person if this was the case, all agreed. However, in the case that a voluntary Internal Auditor could not be found, all voted in favour of the Clerk asking for quotations from accountants and appointing a suitable paid professional to take on the role.

Action – Mr Davis to contact potential candidate

6. Planting of trees in Springfield Recreation Ground and Springfield Play Area

Mr Farley informed the Council that a number of trees had been planted at Springfield Recreation Ground without permission and following a misunderstanding, in inappropriate locations. Mr Lockey confirmed that Mr Farley, himself, Mr Davis and Phil Poulton from SSDC had met at the recreation ground to rectify the matter and that a number of trees had been removed and others left with the potential that they may be moved in the future if they become unsuitable.

7. Springfield Recreation Ground Footpath

The Clerk read a letter from Milborne Port Football Club regarding the playing fields and re-routing of the footpath. The Parish Council agreed that the process of starting the re-routing of the footpath should continue and go ahead as planned>

Action – Clerk to arrange meeting with Eve Wynn to commence the process

8. Hedges at The Old Vicarage

The Clerk read out an email from John Nicholson of Highways confirming that the owners of The Old Vicarage had been written to with a final warning stating that if the cutting of the hedges was not undertaken within one month that SCC would instruct the works to be carried out and recover the costs.

9. New cupboard locations in the Town Hall

A discussion took place as to where the best place was for the new cupboards. It was agreed that the majority of them should be placed in the smaller room upstairs in the Town Hall, with one in the Parish Council Office. It was agreed to try and relocate the library puzzles in to one of the new cupboards, but if this could not be done, to give the library notice that they need to be removed from the Town Hall. Volunteers came forward to help the Clerk with the clearing and tidying of the Town Hall and the Clerk agreed to confirm a date for this to happen. Mr Laughton agreed to move and fit the cupboards and it was agreed to remove the large wheelie bin from the entrance hall.

Action – Clerk to agree date to clear the Town Hall.

10. Planning

10.1 The following Planning Approval was noted:

14/05115/FUL Single storey extension

26 Manor Road

11. Finance

11.1 The following **Payments** were approved:

KM Dike – Grounds maintenance contract	£967.73
HMRC – PAYE & NI	£285.20
N Dungey – Cricket Pavilion Cleaning	£130.00
Emma Curtis – Petty cash	£50.00
WI VAT Reclaim	£108.60
Emma Curtis – Tax rebate due to change of tax code (wrong tax code)	£190.00
John Farley – Reimbursement for cleaning products	£14.04
Lifestyle Landscapes	£176.40
SWIB	£20.00
Mid West Office Supplies	£43.01

11.2 The following Direct Debits were noted:

Plusnet Broadband	£9.99
BT	£100.48

11.3 The following income was noted:

Donation from SK8PIPEDREAM	£220.00
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12. The following Correspondence was noted:

Eve Wynn – Footpath maintenance
G Crudginton – Complaint about shooting on footpaths
Sam Fox, Planning – Email regarding African structure in Milborne Wick

13. The date of the next Full Council Meeting was confirmed as **Tuesday 17th February 2015.**