Milborne Port Parish Council

BUDGET 2020/21

Core Services We Provide Locally

- **The Cemetery**
- **Gainsborough Road Allotments**
- **East Street Car Park**
- **Recreational Facilities** (Gainsbough & Springfield Road)
- **Open Spaces**
- **A Town Hall / Home for the W.I.**
- **Local Information Centre/ Community Office/ Community Staff**
- **Street Furniture:** Bus Shelters, Bins, Grit Bins, Seats
- **Joints projects and supporting local community groups** (Grants!)

How Are We Funded?

Most of the council's income comes from local council tax

Some grant funding was achieved in the last year.

Our current precept is £89,174.00

This equates to £77.83 per household per year (Council Tax Band D)

But residents contribution to the Parish Council makes up less than 7% of the total council tax bill

Organisations the Parish Council has Supported:

- The Village Hall
- The Playing Fields Committee
- Friends of MP Library
- Commonality
- SSDC Summer Play Day
- Milborne Port W.I.
- The Spirit of Milborne Port

Organisations the Parish Council has Supported:

- SSDC Market Towns Initiative
- The Local History Society
- MP In Bloom
- MP Community Website
- The Primary School
- …all of whom are hoping for continued support this year.

The Current Position for 2019/20

- ₿ The RFO is predicting a budget overspend at year end
- £ The council currently holds general reserves totalling £60,888.64
- $ The council is in debt (has a loan)
- ₽ The challenging financial situation faced by other local authorities does mean that if we want to develop new projects locally, we must be prepared to pay more towards them than we used to

Why the Precept needs to Increase?...

- You have taken on a library that is going to cost you £10,000 per year
- Your committees want to carry out Eight new projects this year.
- The cost of delivering all the current services continues to increase.

The Budget Process

The council committees meet October-December to review current spending they are responsible for and make recommendations for the following year

The Planning & Environment committee debated it budget in Oct, Nov & Dec and has made a request for a budget.

The Open Spaces / Management committee looked at its budget in October and the projects it wants to carry out and has made a request for a budget.

The Finance committee scrutinised the General Administration Costs in November.

The agreed funding requirements from all the committees are all added together to form the councils budget = Zero Budget Process.

General Administration Costs:

Expenditure:	2018-19 Budget	2019-20 Budget	**2020-21 Budget**
General Admin:			
Training (Staff & Councillors)		£ 450	£ 1,000
SLCC fees		£ 68	£ 100
SALC fees	£ 850	£ 800	£ 800
Travel Expenses		£ 300	£ 300
Website	£ 500	£ 500	£ 500
Mobile Phone		£ -	£ 216
Telephone/Broadband	£ 750	£ 1,000	£ 1,000
Office / Stationery	£ 1,500	£ 1,800	£ 1,800
Software Subscriptions		£ 500	£ 510
Fixed Assets Valuate			
Youth Parish Council	£ 100		
Elections		£ 2,000	£ 1,500
Insurance	£ 3,000	£ 2,850	£ 3,000
Audit fees	£ 700	£ 1,500	£ 1,500
ICO Fees			£ 35
Postage		£ 300	£ 100
Town Hall Equipment			£ 600
Bank Fees			£ 100
	£ 7,400	**£ 12,068**	**£ 13,061**

Human Resources:

- Expected Outcome this year:
- £18,980

- **Requirement for next year:**
- **£23,700**

- Increase to cover the cost of agreed Admin Assistant

Library Provision:

Library Provision-		2019/20	2020/21
Staffing		£ 7,550	£ 9,070
Other costs		£ 500	£ 1,000
		£ 8,050	**£ 10,070**

Planning & Environment:

Planning / Highways:	2018-19 Budget	2019-20 Budget	2020-21 Budget
Street Signage Improvements	£ 2,500	£ 200	£ 1,000
Parish Plan Implementation	£ 5,000	£ 1,000	
	£ 7,500	**£ 1,200**	**£ 1,000**

The Town Hall:

Town Hall-		2019/20	2020/21
Cleaning / Cleaner	£ 1,040	£ 1,200	£ 1,200
Business Rates	£ 1,100	£ 1,100	£ 650
Electricity	£ 500	£ 800	£ 700
Water	£ 400	£ 400	£ 500
Repairs / Maintenance	£ 6,000	£ 7,500	£ 8,500
Equipment			
Fire Safety Service	£ 200	£ 200	£ 210
Cleaning Supplies			
Electrical works			
	£ 6,200	**£ 7,700**	**£ 8,710**

Community Grants:

Community Grants:	2018-19 Budget	2019-20 Budget	2020-21 Budget
Grants/Donations	£ 8,000	£ 9,000	£ 10,000

Allotments:

Allotments-		2019/20	2020/21
Water Rates			£ 250
Project: Allotment improvements renew plots & fix fencing			£ 2,000
			£ 2,250

The Cemetery:

Cemetery-		2019/20	2020/21
Project: Trees & Shrubs			£ 1,500
Repairs / Maintenances			£ 1,500
Business Rates			£ 1,850
			£ 4,850

Play Parks (Gainsborough & Springfield)

Springfield Road & Gainsborough Play Park-		2019/20	2020/21
Playgrounds Annual Inspection	£ 133	£ 500	£ 400
Play Area New Equipment	£ 6,500	£ 3,000	£ 3,000
Repairs & Maintenance		£ 1,000	£ 1,000
		£ 4,500	**£ 4,400**

Memorial Rec Ground

Recreation Ground-		2019/20	2020/21
Cricket Pavilion Toilet Cleaning	£ 1,800	£ 1,600	£ 1,600

Open Spaces

Open Spaces:	2018-19 Budget	2019-20 Budget	2020-21 Budget
Handyman	£ 3,000	£ 3,000	N/A
Christmas Tree - Town Hall	£ 260	£ 260	£ 260
Loan repayment	£ 4,000	£ 4,000	£ 4,000
Grasscutting / Hedge	£ 12,100	£ 12,800	£ 14,500
Parish Repair / Maintenance	£ 3,500	£ 3,500	£ 3,000
Dog waste bins emptying	£ 3,044	£ 3,044	£ 3,100
Community Woodland	£ 250	£ 250	£ 250
Parish Ranger Scheme	£ 10,000	£ 10,500	£ 12,000
In Bloom Expenses			£ 2,000
Infrastructure	£ 10,000		
Church Yard-			
Exps / mower / maintenance / repairs	£ 4,000	£ 4,000	£ 4,000
	£ 50,154	**£ 41,354**	**£ 43,110**

Open Spaces - Projects:

NEW	Waste / Dog bin replacements			£	450
NEW	Project: Ball court wall			£	2,000
NEW	Project: Church yard footparths			£	6,000
NEW	Project: seats repair and paint			£	500
NEW	Relocation of Arbour			£	4,000
NEW	Project: Water Fountain			£	400
				£	**13,350**

Total Budget & Income:

	2020/21	
General Admin:	£	13,061
Human Resources:	£	23,700
Library Provision:	£	10,070
Planning & Environment:	£	1,000
The Town Hall:	£	8,710
Community Grants:	£	10,000
Allotments:	£	2,250
Cemetery:	£	4,850
Play Parks:	£	4,400
Recreation Ground	£	1,600
Open Spaces	£	43,110
Open Spaces - Projects:	£	13,350
	£	**136,101**

Receipts / Income :	**2018-19 Budget**		**2019-20 Budget**		**2020-21 Budget**	
Precept	£	72,975	£	89,174		
Bank interest	£	25	£	200	£	150
Room hire	£	300	£	200	£	268
Memorials / Burials/Purchase Grave Spaces	£	500	£	2,500	£	5,000
Allotment Rents	£	1,700	£	1,400	£	1,400
Wayleaves	£	88	£	88	£	88
	£	**81,588**	**£**	**93,562**	**£**	**6,756**

Total Budget Requirement:

				2020/21
General Admin:			£	13,061
Human Resources:			£	23,700
Library Provision:			£	10,070
Planning & Environment:			£	1,000
The Town Hall:			£	8,710
Community Grants:			£	10,000
Allotments:			£	2,250
Cemetery:			£	4,850
Play Parks:			£	4,400
Recreation Ground			£	1,600
Open Spaces			£	43,110
Open Spaces - Projects:			£	13,350
			£	**136,101**

Precept 2020/21	£129,345
Tax Base 2020/21	1,145.84
Equivalent Band D Charge 2020/21	£112.88

Increase/decrease in Charge £35.05

Extra £2.92 per month

Option: A

How this Compares with Others

Council	Precept	Band D per Household
Bruton	£120,699	£126.63
Castle Cary	£157,000	£185.80
Langport	£86,980	£261.43
Martock	£344,525	£209.29
South Petherton	£170,000	£116.04
Wincanton	£267,850	£126.02

Option: A	**£ 130,145**	**£ 113.58**

...Option B

The Responsible Finance Officer has gone back over all the budget lines to see if any savings can be made

General Administration Costs:

Expenditure:	2018-19 Budget	2019-20 Budget	**2020-21 Budget**
General Admin:			
Training (Staff & Councillors)		£ 450	£ 900
SLCC fees		£ 68	£ 100
SALC fees	£ 850	£ 800	£ 800
Travel Expenses		£ 300	£ 300
Website	£ 500	£ 500	£ 500
Mobile Phone		£ -	
Telephone/Broadband	£ 750	£ 1,000	£ 800
Office Equipment / Stationery	£ 1,500	£ 1,800	£ 1,700
Software Subscriptions		£ 500	£ 510
Fixed Assets Valuate			
Youth Parish Council	£ 100		
Elections		£ 2,000	£ 1,500
Insurance	£ 3,000	£ 2,850	£ 3,000
Audit fees	£ 700	£ 1,500	£ 1,500
ICO Fees			£ 35
Postage		£ 300	£ 100
Town Hall Equipment			
Bank Fees			£ 100
	£ 7,400	**£ 12,068**	**£ 11,845**

The Town Hall:

Town Hall-		2019/20	2020/21
Cleaning / Cleaner	£ 1,040	£ 1,200	£ 200
Business Rates	£ 1,100	£ 1,100	£ 650
Electricity	£ 500	£ 800	£ 700
Water	£ 400	£ 400	£ 200
Repairs / Maintenance	£ 6,000	£ 7,500	£ 6,000
Equipment			
Fire Safety Service	£ 200	£ 200	£ 210
Cleaning Supplies			£ 50
	£ 6,200	**£ 7,700**	**£ 6,260**

*It was noted at the FC meeting on the 7th Jan that this slide didn't correctly add up
The Clerk was content that the total amount would still cover the costs of 2020/21

Grants:

Community Grants:	2018-19 Budget	2019-20 Budget	2020-21 Budget
Grants/Donations	£ 8,000	£ 9,000	£ 9,000

Allotments:

Allotments-		2019/20	2020/21
Water Rates			£ 1,030
Project: **Allotment improvements renew plots & fix fencing**			£ 2,000
			£ 3,030

Play Parks (Gainsborough & Springfield)

Springfield Road & Gainsborough Play Park-		2019/20	2020/21
Playgrounds Annual Inspection	£ 133	£ 500	£ 400
Play Area New Equipment	£ 6,500	£ 3,000	£ -
Repairs & Maintenance		£ 1,000	£ 2,000
		£ 4,500	**£ 2,400**

Open Spaces

Open Spaces:	2018-19 Budget	2019-20 Budget	2020-21 Budget
Handyman	£ 3,000	£ 3,000	N/A
Christmas Tree - Town Hall	£ 260	£ 260	£ 260
Loan repayment	£ 4,000	£ 4,000	£ 3,400
Grasscutting / Hedge	£ 12,100	£ 12,800	£ 12,800
Parish Repair / Maintenance	£ 3,500	£ 3,500	£ 3,000
Dog waste bins emptying	£ 3,044	£ 3,044	£ 3,100
Community Woodland	£ 250	£ 250	£ 250
Parish Ranger Scheme	£ 10,000	£ 10,500	£ 10,500
In Bloom Expenses			£ 2,000
Infrastructure	£ 10,000		
Church Yard-			
Exps / mower / maintenance / repairs	£ 4,000	£ 4,000	£ 3,000
	£ 50,154	**£ 41,354**	**£ 38,310**

Open Spaces - Projects:

Project: **Waste / Dog bin replacements**			£ 450
Project: **Ball court wall**			£ 2,000
Project: **Church yard footparths**			£ 4,000
Project: **Seats repair and paint**			£ 500
Project: **Relocation of Arbour**			£ 3,000
Project: **Water Fountain**			£ 400
			£ 10,350

Total Budget (Option B):

		2020/21
General Admin:	£	11,845
Human Resources:	£	23,700
Library Provision:	£	10,070
Planning & Environment:	£	1,000
The Town Hall	£	6,260
Community Grants:	£	9,000
Allotments:	£	3,030
Cemetery:	£	4,850
Play Parks:	£	2,400
Recreation Ground	£	1,600
Open Spaces	£	38,310
Open Spaces - Projects:	£	10,350
	£	122,415

Takes £13,686 off the budget total…
But still delivers EIGHT new projects
New library Service - Increeased Community Office Cover
Maintains or Enhances all Current Services

Total Budget Requirement (Option B) :

		2020/21
General Admin:	£	11,845
Human Resources:	£	23,700
Library Provision:	£	10,070
Planning & Environment:	£	1,000
The Town Hall	£	6,260
Community Grants:	£	9,000
Allotments:	£	3,030
Cemetery:	£	4,850
Play Parks:	£	2,400
Recreation Ground	£	1,600
Open Spaces	£	38,310
Open Spaces - Projects:	£	10,350
	£	122,415

Precept 2020/21	£115,659
Tax Base 2020/21	1,145.84
Equivalent Band D Charge 2020/21	£100.94

Increase/decrease in Charge	£23.10

Extra £1.93 per month

How this Compares with Others

Council	Precept	Band D per Household
Bruton	£120,699	£126.63
Castle Cary	£157,000	£185.80
Langport	£86,980	£261.43
Martock	£344,525	£209.29
South Petherton	£170,000	£116.04
Wincanton	£267,850	£126.02

Option: A	**£ 129,345**	**£ 112.88**	**Extra £2.92 per month**
Option: B	**£ 115,659**	**£ 100.94**	**Extra £1.93 per month**

Looking ahead to 2021/22:

last year

In the last year (2019/20) no new home have been built/finished in the Parish, so the tax base has remained the same as last year.

2020–2021

In 2020/21 we expect many new homes to have been built/finished, this will increase the tax base.

2021–2022

By 2021/22 you will have more households paying into the pot.

next year

This means that this years increase to each household is unlikely to be repeated next year, unless the council takes on a very expensive project.

next year

However, we don't know what further services the higher tier authorities may cut over the next year and this could have an impact on the budget.