

Milborne Port Parish Council

The logo for Milborne Port Parish Council features a stylized blue wave or ribbon shape to the right of the text 'Milborne Port'.

NOTICE OF MEETING:

The next **Full Council Meeting** will be held on

Tuesday 5th November 2019 at 7.00pm in the Town Hall.

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

A handwritten signature in black ink, appearing to be 'S Pritchard', written over a horizontal line.

Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

1) Apologies for Absence:

To receive any apologies for absence

2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Councils Code of Conduct.

3) Adoption of Minutes:

- Full Council Meeting: Tuesday 1st October 2019 – The minutes are yet to be drafted and so will be presented at the next Full Council meeting for adoption.
- Extraordinary Full Council Meeting: 17th October (Attached).

4) Reports from County Councillor William Wallace & District Councillor Sarah Dyke:

To receive a verbal report from the County and District Councillors

5) The Clerks Verbal Report:

To receive a verbal update from the Clerk on any Council matters.

6) Parish Council Payments:

Members are asked to approve the payments on the November payment schedule (Attached).

7) Motions to Full Council:

A. Motion: National Community Energy Campaign

That Milborne Port Parish Council

- (i) *acknowledges the efforts that this council has made to reduce greenhouse gas emissions and promote renewable energy;*
- (ii) *recognises that councils can play a central role in creating sustainable communities, particularly through the provision of locally generated renewable electricity;*
- (iii) *further recognises*
 - *that very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,*
 - *that making these financial costs proportionate to the scale of a renewable electricity supplier's operation would create significant opportunities for councils to be providers of locally generated renewable electricity directly to local people, businesses and organisations, and*
 - *that revenues received by councils that became local renewable electricity providers could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities;*
- (iv) *accordingly resolves to support the Local Electricity Bill, currently supported by a cross-party group of 115 MPs, and which, if made law, would make the setup and running costs of selling renewable electricity to local customers proportionate by establishing a Right to Local Supply; and*
- (v) *further resolves to*
 - *inform the local media of this decision,*
 - *write to local MPs, asking them to support the Bill, and*
 - *write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or info@powerforpeople.org.uk) expressing its support.*

Proposer: Cllr Fletcher

Seconder: Cllr MacArthur

8) Recommendations from Committees:

A. The Planning Committee – Redcliffe Planning Application:

That the Parish Council respond to South Somerset District Council with the response that has been drafted by Members at and since the last Planning Committee meeting (Attached).

B. The HR Committee - Employees Handbook:

That the Parish Council adopt the draft employees' handbooks as Parish Council policy (Attached).

C. The HR Committee – Staff Recruitment:

That the Parish Council start the process of recruiting an Office Administration Assistant, on a 12 hour per week contract, on the LC1 (13-17) scale (around £12 per hour). This person is to be

recruited as soon as possible to assist the Clerk (Extra staffing cost to the council just under £2,500 for the remainder of the financial year).

D. The Finance Committee – Change of Banking Arrangements:

That the Parish Council move its current and savings accounts over to Unity Bank and use their online banking facility at a cost of £6 per month. Further to this the Council apply for a Corporate MultiPay Card (one off set up cost of £50 and a monthly fee of £3) to allow items to be bought using card payment.

9) Planning Applications:

To receive and determine a response to any planning applications made to South Somerset District Council whose deadline for response doesn't allow it to be determined upon by the Planning Committee.

A. 19/02524/FUL - Co-Op Gainsborough Milborne Port Sherborne Dorset DT9 5BH

The installation of Condenser, 3 No. Air Condition Units, Galvanised Steel Protection Rail, Hubbard Refrigeration Compressor Pack, Hit and Miss Fence & Galvanised Steel Protection Rail.

<https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PXODXMOWMM800>

B. 19/02522/FULL – Co-Op Gainsborough Milborne Port Sherborne Dorset DT9 5BH

The installation of 2 No. satellite dishes, 4 No. vents, ATM & newspaper dropbox.

<https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PXOB4XOWMM500>

C. 19/02497/LBC – 28 Newtown Milborne Port DT9 5BJ

Replacement of single glazed wooden french windows and side glazed panels with double glazed wooden french windows plus side panels

<https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PXKLS1OWMKT00>

D. 19/02832/ADV - Medleycott Centre Gainsborough Milborne Port DT9 5BA

The display of 1 No. internally illuminated freestanding sign at the front of the restaurant.

<https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PZ7SBGOWN2Z00>

E. 19/02737/HOU – Wheathill, Wheathill Lane, Milborne Port DT9 5EX

The erection of a first floor side extension to dwellinghouse.

<https://publicaccess.southsomerset.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PYP1CCOWMX200>

10) Confidential Session:

Members are asked to pass a resolution to exclude the Press and the Public from agenda items 11 & 12 as they relate to a commercially sensitive matter (agenda item 11) and a legal matter (agenda item 12)

11) Spring Field Road Car Park – White Line Tenders:

Members to receive tenders to apply white lines to the new car park surface, Members to appoint a contractor.

12) Arbour / Bus Shelter (opposite Town Hall):

- A.** Upon receipt of legal advice Members are asked to determine if the Council will, without prejudice, remove the Arbour from its current location. Possible relocation venues, costs and effect on 2020/21 budget also to be considered.
- B.** Members are asked to determine how the Council will deal with responding to the Councils solicitor regarding the Arbour, with it in mind that it is not lawful to delegate the ability to respond 'on behalf of the council' to any one member.