

MILBORNE PORT PARISH COUNCIL

Minutes of the **Full Council** meeting

held in The Town Hall on:

TUESDAY 6th August 2019 @ 7:00pm

Present:

Councillors; Mr R. Douglas (Chairman & Responsible Finance Officer), Mr C. Laughton, Ms K. Gough, Mr R. Tizzard, Mr J. Howes, Mr T. Watts, Ms L MacArthur, Mr T. Carty, Mr P. Lock, Mrs E. Stewart.

In attendance:

Cllr Sarah Dyke - District Councillor. Cllr William Wallace – County Councillor. Mr S Pritchard - Locum Clerk. – 7 Members of the public.

County & District Councillors Reports:

Cllr Wallace - SCC:

- **Highways Safety:**

If the Parish Council has concerns over any highways safety issues then it can contact the highways engineer Gary Warren (this was in response to a member of the public stating that the Brambles Play Park had children running across the road in front of his car in order to get to the park).

- **Grant Money:**

Still has £2000 of Health and Wellbeing grant money available for grants between £500 - £1,000 that are also funded from another source.

- **Highways Winter Gritting:**

There will be no change to the road gritting plan this year (i.e. no cuts). It is still not known if SDD will fill the grit bins or not.

Cllr Dyke - SSDC:

- **Conservation Area:**

The extension of the conservation area within Milborne Port were agreed but since then there has been a change in Chairman and Officers at SSDC and so the process seems to have got a little lost. The Conservation Area changes will be taken forward to get them finalised.

- **Local Plan:**

The Local Plan consultation review is open until 18th September, effort will be made to publicise this in the local newsletter, the Parish Council website and social media.

An open event had been held in Milborne Port today, Members expressed concern over the level of knowledge of SSDC Officers staffing the event and queried how well publicised it had been, as attendance seemed to be poor. Options for the PC to host an event over the next few weeks will be explored.

- **Environment Strategy**

The Environment Strategy is moving along, widespread consultation has been carried out including with other Parish Councils. It was noted that Members hadn't seen the consultation.

A Member asked if Cllr Dyke felt the 20-minute wait to get through on the phone to SSDC was acceptable? – Cllr agreed it was not acceptable, this is being addressed and SSDC want things to return to the former gold standard.

Cllr Tizzard informed the meeting that he and Cllr Carty were drafting the Parish Council response to the Local Plan review and that this would be on the agenda for the next Planning Committee meeting for agreement.

Milborne Port Parish Council: 6th August 2019

Website: www.milborneport.org.uk

Email: clerk@milborneportpc.org.uk

Clerk: Simon Pritchard (Locum)

Tel: 01963 251268

Agenda Number:	Agenda Item:
1	<u>Apologies for Absence:</u> Cllr T. Campbell – Away, Cllr A. Fletcher – Unwell, Cllr D. Barsby – Holiday.
2	<u>Declarations of Interest:</u> No declarations of interest were made at this point. The Clerk was asked by the Chairman to read out point 14 of the Council adopted Code of Conduct.
3	<u>Adoption of previous minutes:</u> • Tuesday 2nd July 2019 – Full Council The minutes had been circulated to members before the meeting and the Clerk hadn't received any comments. The Chairman presented them for adoption, this was approved by the Council. The Chairman also sought Councils agreement to adopt the minutes of two Extraordinary Full Council meetings held in June and July 2019 • Tuesday 18th June – Extraordinary Full Council • Tuesday 16th July – Extraordinary Full Council Both sets of minutes had been circulated to members and are available on the Councils website already. Members approved the adoption of the two sets of minutes.
4	<u>Council Policies Working Group - Update:</u> Three Members have been appointed to this group – Cllrs Watts, Fletcher & Carty - to work with the Clerk and bring back a recommendation to Full Council. The Clerk reported that the group hadn't met as the feeling was that whoever is appointed as the permanent Clerk should lead the process.
5	<u>Neighborhood Plan for Milborne Port:</u> In May 2019 a committee was formed and took a stall at the time in June. They Received lots of positive feedback. The committee now wants to move to the next step and needs the Parish Council to formally apply to SDDC for the area that the Neighborhood Plan is to apply to. The Council agreed that a Neighborhood Plan should be undertaken. The area to be covered still needs to be agreed. It was proposed that unless Milbourn Wick doesn't want to be part of it then the whole Parish is included.
6	<u>External Audit Report 2017/18:</u> A. To receive the external audit report for 2017/18 and consider the outcomes: The Council has now received the result of the external audit for 2017/18. This has been delayed as a member of the public had made multiple objections to it. The External auditor has a duty to investigate and has done so, dismissing all objections raised as either not part of the scope of the external auditor or as being unfounded. However, the auditor did note that some numbers from the 2016/17 financial year had been transposed when they had been copied over on to the 2017/18 year accounting statement form, this appears to

10	<u>Rosemary Street Closure:</u> Members received the notice. It was noted that with Rosemary street closed and three lots of building work in Gainsborough traffic flow will be tricky. The Chairman offered to ask the builders working at the Old School to park elsewhere for a week.
11	<u>Confidential session:</u> Members resolved to fall into confidential session to receive commercially sensitive information (Agenda item 12) and to debate a staffing matter (agenda item 13). There were no public left the room to ask to leave.
12	<u>Springfield Road Car Park:</u> The Chairman reported that there are seven different surfaces that the council can pick from, varying in porousness and longevity of expected life. Cllr Campbell, as an experienced senior Highway Engineer, has recommended AC20mm as the preferred surface. Members resolved to install AC20mm as the car parks new surface. The Council had three quotes for AC 20MM surface, two of them are now out of date. The Clerk will contact the two companies and ask them to retender. The Council resolved to spend up to £25,000 on resurfacing the Springfield Road Car Park with an AC20mm cover and give delegated authority to the Clerk to appoint a contractor, within budget and in consultation with Cllr Campbell. Members further noted that the Council would like to see the work undertaken this year and so consideration should be given to time scales not just who is the cheapest.
20:55	Mr Pritchard left the room
13	<u>Appointment of Parish Clerk & RFO:</u> Members received a report and recommendation from the interview panel as to whom the Council should appoint as the permanent Parish Clerk & RFO. It was resolved to appoint Mr Simon Pritchard and give delegated authority to the HR committee to agree all the details of the employment with Mr Pritchard.
21:05	Mr Pritchard returned to the room

End of formal meeting 21:05

Signed: _____ Date: _____

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