

HR Committee

Milborne Port Parish Council



NOTICE OF MEETING:

The next **HR Committee Meeting** will be held on
Tuesday 3rd December 2019 at 4:30pm in the Town Hall.

To all Members of Milborne Port HR Committee, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:



Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

1) Apologies for Absence:

To receive any apologies for absence.

2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and the Councils Code of Conduct.

3) Adoption of Minutes:

To adopt the minutes of the last HR Committee meeting.

- 20th August 2019
- 9th October 2019

4) Confidential Session:

Due to the confidential nature of agenda item 5 relating to staff employment, Members are asked to pass motion to exclude the press and the public.

5) Employment Matters:

To receive a verbal report from the Chairman and to resolve accordingly