

The HR Committee

MILBORNE PORT PARISH COUNCIL

Minutes of the **Human Resources Committee** meeting
held in The Parish Office, The Town Hall on:

Tuesday 3rd December 2019 @ 4:30pm

Present:

Councillors; Mrs E. Stewart – Chairman, Mr A. Fletcher, Mr T. Watts.

In attendance:

Mr S Pritchard – Parish Clerk.

No Members of the Public.

Public Question and Comment Time:

(None)

Agenda Number:	Agenda Item:
1	<u>Apologies for Absence:</u> None received – Cllr Lock didn't attend the meeting.
2	<u>Declarations of Interest:</u> None.
3	<u>Adoption of Minutes:</u> • 20th August 2019 • 9th October 2019 The minutes of the last two HR Committee meetings were presented for adoption. Members resolved to adopt the minutes; the Chairman duly signed them both.
4	<u>Confidential Session:</u> Cllr Stewart proposed a motion to exclude the press and public from the meeting due to the confidential nature of the agenda item 5 relating to staff employment, seconded by Cllr Fletcher and resolved unanimously.
5	The Clerk left the meeting. <u>Employment Matters:</u> Members received a verbal report from the Chairman and resolved upon it accordingly. Full details are contained in the Confidential notes made available only to Councilors. The Clerk returned to the meeting.

The HR Committee - Milborne Port Parish Council – 3rd December 2019

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Parish Clerk: Simon Pritchard

Tel: 01963 251268

End of formal meeting 17:15

Signed: _____ Date: _____