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## MILBORNE PORT PARISH COUNCIL

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To Members of the **Human Resources Committee** you are summoned to attend a meeting to be held on **Wednesday 9<sup>th</sup> October 2019** at **16:30pm** in the **Community Office** in the **Town Hall**.

Due to the confidential nature of the business to be conducted, only Members of the HR Committee are invited to attend this meeting.



**SIMON PRITCHARD**  
**PARISH CLERK - MILBORNE PORT PARISH COUNCIL**

### **Public Question and Comment Time:**

Before the meeting starts, Members of the Public are given up to 10 minutes to address Members of the Committee, once the meeting has started Members of the Public will not be able to participate.

## **AGENDA**

- i. Apologies for Absence:**
- ii. Declarations of Interest:**
- iii. Confidential Session**  
Due to the confidential nature of agenda item 4 relating to staff employment, Members are asked to pass a motion to exclude the press and public.
- iv. Employment Matters:**  
To receive and resolve upon a confidential verbal report from the Clerk.
- v. Employees Handbook:**  
To receive and adopt the final draft of the employee's handbook (Already circulated by email).
- vi. Future Staffing Structure:**  
To consider options for the future staffing structure of the Council and the impact this would have on the precept.