

Management Committee



NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 25th February 2020 at 7:00pm in the Town Hall

Chairman: Cllr P. Lock

Membership: Councillors; Ms D. Barsby, Mr C. Loughton, Mr T. Campbell, Mr J. Howes, Ms L. MacArthur, Mrs E. Stewart, Mr A. Fletcher & Mr J. Pitman (Tree Warden).

To all Members of Milborne Port Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below. All other Members of the Council and the Public are welcome to attend.

Signed:

A handwritten signature in black ink, appearing to be "S. Pritchard", written over a horizontal line.

Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

1) Apologies for Absence:

To receive any apologies for absence.

2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the Councils Code of Conduct.

3) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- 28th January 2020

4) Tree Warden's Report:

To receive and note a report from the Tree Warden, Mr Pitman.

Management Committee - Milborne Port Parish Council – 25th February 2020

Website: www.milborneport.org.uk

Email: clerk@milborneportpc.org.uk

Clerk: Simon Pritchard

Tel: 01963 251268

5) Management Committee Budget 2019/20:

To receive and note the latest spend against budget to date (Attached).

6) Quarterly Playgrounds Inspection Report:

To receive and note the latest professional inspection report (Attached) and any verbal updates from Cllr MacArthur – Gainsborough or The Clerk – Springfield.

7) New Fence at Gainsborough Playground:

Councillors MacArthur & Howes to report on a proposal for new fencing for the playground.

8) Town Hall Clock:

To receive a verbal report from the Chairman as to the cost to repair the Town Hall clock.

9) Town Hall Spare Room:

The room next to the Council Chamber is unused other than for some storage by the Library. The Committee is invited to form a plan to rent it out and bring in some income, allocating the appropriate budget.

10) Allotments Water Leak:

To receive two quotes for resolving the water leak at the allotments and allocate a budget.

11) Town Hall Management Program:

To start the process of putting together a long-term plan of maintenance works to the Town Hall, with ballpark costings.

12) Pew in Chapple:

The history society have asked that one of the Pews is removed from the Chapple. The Clerk will give a verbal report.

13) Allotments Tenancy Agreements:

To receive and update the current agreement.

14) Verbal Updates:

To receive and note any verbal updates from Members or The Clerk on;

- a) Parish footpaths / Rights of way
- b) Milborne Port in Bloom
- c) Projects in progress
- d) Other matters relating to the responsibilities of this Committee

Date of the next Committee meeting is: **Tuesday 25th February 2020**