Milborne Port Parish Council Action Plan 2018-19

Mission Statement

Milborne Port Parish Council seeks to develop, improve and maintain facilities within the village, considering its budget and precept and having regard for the interest of its parishioners as its primary consideration. It will aim to represent its parishioner's views, concerns and interests and welcomes ideas and suggestions throughout the year. The annual Action Plan will be considered in conjunction with the yearly budget and published yearly and used with a monthly Action List reviewed and monitored at each monthly Full Parish Council meeting. The annual Action Plan does not cover actions or tasks which are considered as day to day routine responsibilities of the Parish Council.

Objective	Action	Responsibility	Timescale	Budget	Date Achieved
Install three new water troughs at the allotments	Gain quotations for the installation of three new water troughs at the north end of the allotments & new water tap at the bottom	Clerk Open Spaces Committee	May 2018	£2,600	
Ensure all Council fixed assets are re-valued	Clerk to arrange valuation	Clerk	May 2018	£3,000	
Springfield Road Car Park improvements	Seek safety improvements for the Springfield Road car park including new lighting and security barrier.	Mr Oldham Mr Lancaster Clerk	May 2018	£10,000 (£10,000 secured from Big Lottery Fund)	
Apply for the Local Council Quality Award Scheme	Commence application and prepare criteria information	Clerk	May 2018	£50	
Street signage improvements	To improve street signage by installing a coherent set of signs	Clerk Mr Lock	September 2018	£2,500	
Village entrance improvements	Consider improvements at Ven House entrance and Station Road	Mr Lock (Clerk to contact Spirit of Milborne Port to see if they would be interested in supporting)	July 2018	No figure yet	
War Memorial Refurbishment	Refurbish the war memorial to coincide with 100-year	Clerk	November 2018	£2,000	

	anniversary of WW1 armistice				
High Street improvements	Pending on adverse possession application – tarmacking, planters and moving seat	Clerk Open Spaces Committee	Ongoing	£10,000	
Parish Council Office improvements	Layout, decorating, heater, air conditioning unit, dehumidifier and furnishing improvements of the Parish Council office	Clerk	July 2018	£3000	
Rolling programme for playground improvements	Ongoing improvements scheme for PC play areas	Clerk Open Spaces Committee	Ongoing	£4,000	
Springfield Road Car Park resurfacing	Resurfacing of car park	Clerk Open Spaces Committee	June 2018	£30,000	
East Street Car Park pot holes	Fill in pot holes	Clerk Open Spaces Committee	June 2018	£1,000	
Leaflet drop/funding towards village magazine	Consider funding towards magazine or leaflet drop to improve communications	Mr Oldham	June 2018	£3,000	
Youth involvement	Consider introducing a youth parish council	Clerk Full Council		£100	

Adopted 2nd January 2018

Other funding sources:

Big Lottery Fund £10,000 for Springfield Road Car Park Improvements
Canadian Solar - £30,000 – Awaiting legal papers and transfer of funds
S106 and possible CIL funding