

**MILBORNE PORT PARISH COUNCIL**

**MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 18<sup>th</sup> MARCH 2014 AT 7.30PM IN THE TOWN HALL**

**Present:** Mr J Farley (Chair), Mr M Ritchie, Mr C Laughton, Mr E Davis, Mrs P Alexander, Mr R Biss, Mr J Edmonds, Mr R Duckworth, Mrs S Shingleton and Mrs W House

**Also Present:** Emma Curtis – Clerk

**Public Question Time**

There were seven members of the public in attendance.

A gentleman voiced his concerns regarding the planning application for Land off Higher Kingsbury Close stating that he felt the development was planned in the wrong location, the access to the site was unsuitable and he felt the application should be refused.

One lady questioned who was supposed to empty the public bins around the village as they hadn't been emptied for some time. The Clerk confirmed it was SSDC who emptied the bins and informed the meeting that she had already chased up the bin collection but would do so again.

The same lady also requested that now the planning application for Wheathill Way had been passed she would like to see some signs present stating "children at play" The Clerk will make a request to SSDC for this.

Mr Laughton asked if he could again speak at the appropriate time in the meeting regarding the planning application for Land off Higher Kingsbury Close. The Chairman agreed to this. Mr Laughton also asked if the Clerk could chase up Chris Cooper at SSDC as to why the gulley's in the village have not been cleared by their deadline of the end of February 2014.

**Receive any reports from District Councillor Lucy Wallace, County Councillor William Wallace and PCSO Callum Davis**

County Councillor William Wallace took the opportunity to share some good news that council tax had been frozen again for the fifth year running. He commented that although there were stringent austerity measures the County Council and District Council would do all they could to carry on providing services.

No reports received from District Councillor Lucy Wallace and PCSO Callum Davis.

1. **Apologies for Absence** received from Mrs M Lock, Mrs R Douglas, Mr R Lockey, PCSO Callum Davis and District Councillor Lucy Wallace
2. **Declarations of Interest** received from Mr Laughton, agenda item 9.1, *resident of Higher Kingsbury Close* and Mr Farley, agenda item 10.1, *payment for £19.46*
3. **Minutes of the meeting held on Tuesday 18<sup>th</sup> February 2014** were agreed and signed as a true and accurate record of the meeting.

4. **WI Matters – New tables, new heater and kitchen refurbishment**

Mrs Alexander spoke on behalf of the WI requesting that quotations were sought for a replacement kitchen and water heater as the cabinets were falling off and the water heater temperamental. It was agreed by all to source quotations for this work and go ahead with a new kitchen. Mr Biss and Mr Ritchie are to put a spec together for the new kitchen and gain quotations.

Mrs Alexander also asked if the Parish Council, on behalf of the WI, would order four new tables at the cost of £67 each. The tables would be paid for by the WI, but if ordered via the Parish Council the VAT could be claimed back. This was agreed by all.

**Action – Mr Biss and Mr Ritchie to put a spec together for the new kitchen and gain quotations and the Clerk to order four new tables on behalf of the WI.**

5. **South West in Bloom report from Philip Lock**

Mr Lock gave a report and update on the SWIB entry and his recent attendance at a SWIB seminar. Mr Lock also confirmed he had had a meeting with Simon Fox from SSDC and Mr Fox had confirmed that Milborne Port would receive some new flowers this year. Although he couldn't guarantee they would be free the same as last year, the village would receive a "good deal".

Mr Lock mentioned that he had had correspondence with residents in Church Place who were interested in overseeing the community garden there. Mr Farley confirmed that this patch of garden was already maintained by Lifestyle Landscapes and that their contract for the following year had already been met. Mr Lock questioned the condition and upkeep of the garden and asked who supervises the contractors. Mr Farley explained he felt that the garden was satisfactory but asked that Councillors please have a look and voice their opinions.

Mr Lock asked that the Council look in to its responsibility to any volunteers for this project such as working conditions and insurance purposes. The Clerk confirmed she would investigate this.

To conclude, Mr Lock mentioned he would like to see more commercial involvement in this year's SWIB and suggested letters be written to Stalbridge Linen and both the Cavanna and Bellway sites management companies. The Council felt this was a good idea and it was agreed Mr Lock would draft the letter and pass to the Clerk to send off from the Council.

**Action – Clerk to investigate Parish Council responsibility to volunteers and Mr Lock to draft letter to pass to the Clerk to send.**

**6. Consider Multi-Pondo quotation for Gainsborough Play Area**

The Clerk read out the two quotations received from Hags to replace and repair the Multi-Pondo unit. To replace the unit it would cost £2727 + VAT and to repair the unit £450 + VAT. The Council felt that as SSDC inspections had flagged up this fault since 2008, then the Council should go ahead with repairing the unit at £450 + VAT.

**Action – Clerk to request Hags repair the unit.**

**7. Dog Fouling at Springfield Recreation Ground**

**7.1 Consider applying for the re-routing of the footpath through Springfield Recreation Ground**

The Clerk informed the meeting that the price for applying for a re-routing of a footpath would cost around £2000 and that this didn't necessarily mean it would be approved.

Mrs Alexander explained to the Council that the Footpaths Committee had agreed to look in to re-routing the footpath throughout the playing fields in order to stop dogs from going on the football and cricket pitches. Mrs Alexander along with Mrs Lock and Mr Biss had been up to the recreation ground and drawn a rough plan on how the footpath could be moved, which Mrs Alexander presented to the meeting giving the proposal from the footpath committee's perspective. Mr Biss stressed that although the plan may mean fencing off the football pitch, the Parish Council were trying to do what they can to prevent dogs from going on the pitches.

After discussion with opposing opinions, it was agreed that the Parish Council would write to the Playing Fields Committee outlining their proposals and together with the Football Club would meet to discuss the proposal.

**Action – Clerk to write to the Playing Fields Management Committee with proposal and to share with the Football Club during a meeting.**

**7.2 Confirm installation of four new dog waste bins**

The Clerk confirmed that all new dog waste bins were now in place and in use.

**7.3 Discuss correspondence received from Environmental Health**

The Clerk read a response from Environmental Health stating that they were not the correct department to help with dog fouling issues and that the Parish Council were following the correct routes and procedures via the Enforcement team.

**8. Consider request from Spirit of Milborne Port for the Parish Council to cover the costs of First Aid at this years fete**

Although no quote has been received, it was proposed by Mr Biss and seconded by Mrs Alexander that the Parish Council once again fund the First Aid for this year's fete up to the sum of £350.

**Action – Clerk to inform the Spirit of Milborne Port**

## 9. Planning

### 9.1 The following **Planning Application** was considered:

**14/007914/OUT** Outline planning application for the erection of 10 no. dwellings with some matters reserved

*Land off Higher Kingsbury*

**Objection – Previous comments from the Parish Council still stand and a note made to the Planning Department that the Parish Council are aware of the planning application for an adjacent site and they feel the two plans should be considered together. The Parish Council would also request strong input in any new public footpaths through the site.**

***Added item – The Chairman read out a resignation letter from Mrs Davis the Town Hall Cleaner stating she would be resigning from her post at the end of March 2014. It was agreed by all the post should be advertised in the Parish Magazine, Parish Council notice boards and on the Milborne Port websites for two hours per week at minimum wage. It was also agreed that Mrs Alexander, Mrs Lock and Mrs Shingleton would decide on a gift for Mrs Davis as she had been in the post for the past 20 – 30 years.***

## 10. Finance

### 10.1 The following **Payments** were confirmed:

|                                                           |         |
|-----------------------------------------------------------|---------|
| Mr J Farley – Reimbursement for new door handle in office | £19.46  |
| Bradford's – Fence post parts for new dog waste bins      | £45.78  |
| KM Dike – Grounds maintenance contract                    | £944.12 |
| Emma Curtis – Burial Fees                                 | £26.00  |
| Lifestyle Landscapes                                      | £143.93 |
| A Parker – Hedge cutting                                  | £120.00 |
| SSDC – Business Rates Town Hall                           | £216.32 |
| SSDC – Business Rates Cemetery                            | £473.13 |
| Mr J Oldham – Website hosting                             | £46.76  |

### 10.2 The following **Direct Debit** was noted:

|                   |       |
|-------------------|-------|
| Plusnet Broadband | £9.99 |
|-------------------|-------|

### 11. The following Correspondence was noted:

- Colin Fletcher – Email regarding footpath on Rosemary Street

### 12. The date of the next Full Council Meeting was confirmed as **Tuesday 15<sup>th</sup> April 2014** and the date of the Annual Parish Meeting as **Tuesday 22<sup>nd</sup> April 2014**.