

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on Tuesday 2nd August 2016 at 7pm at the Town Hall

Present: Mr. M Ritchie (Chair – pro tem), Mr. R Biss, Mrs. M Lock, Mr. T Watts, Mr. J Edmonds, Mr. R Lockey, Mr. I Stephenson, Mr. M Lancaster, Mr. P Lock, Mrs. A Flynn and Mr. J Oldham

Public Question Time

There were three members of the public in attendance. Mr. Fanning noted that the new Bus Shelter was an asset to the village but asked if the pavement opposite the Town hall, where the public toilets and bus stop were positions could be repaired as the current state was not attractive. There was a brief discussion where it transpired that the ownership of the whole of the land at this place was unknown. The Open spaces committee to an action to investigate.

There were no other questions from the Public.

Receive reports from County Councillor William Wallace, District Councillor Sarah Dyke-Bracher and PCSO Thelma Mead

None of these persons were present, though Cllr Wallace had advised that there was nothing to report. No other reports had been received.

1. **Apologies for Absence:** Received from Mr. C Laughton
2. **Declarations of Interest:** Mr E. Watts noted his interest in item 13.1.
3. **Minutes of the Full Parish Council Meeting held on Tuesday 5th July 2016** were agreed and signed as a true and accurate record of the meeting.
4. **Election of new Chairman:** Mr. Watts pointed out at this point a procedural issue that we should not continue with the vice chairman (Mr. Ritchie), but following the resignation of the previous chair, we should immediately elect a new chairman.

Hence, Mr. R. Lockey suggested Mr. J. Oldham as Chair of the Council. Mr Oldham indicated his willingness to accept the Nomination. Mr. Lock proposed Mr. Oldham, seconded by Mr. I. Stephenson. Mr. Oldham was elected, unopposed.

Mr. Oldham took the Chair for the remainder of the Meeting, thanking Mr. Ritchie for undertaking the Chairman role in the interim.

5. **To receive the draft minutes of the planning meeting of 19th July:** The incorrect minutes had been circulated with the agenda hence the absence of the last minutes was noted though they are on the Council website.
6. **To receive the draft minutes and action plan of the open spaces committee of 19th July:** The incorrect minutes had been circulated with the agenda hence the absence of the last minutes was noted though they are on the Council website.
7. **Parish Plan Update:** It was proposed that one or more Parish Councillors should take a lead to re-convene the Parish Plan group in late August for the planning of the next stage of development of the Parish Plan.

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Mr. Oldham reported and gave feedback from the Parish Plan presentation that had been at the Village Fete, and noted that useful input had been received from villagers attending that event. Mrs. Flynn had co-ordinated the data that had been received, and she had forwarded the results to the Parish Plan steering group. It was noted that this group now need to be moved forward.

It was felt that the Parish Plan group should appoint one of its own members to push this project forward. Mrs. Flynn stated that she would instigate the next meeting, to be held in September 2016. Mr Lockey indicated that he would support Mrs. Flynn in this exercise.

Action – Mrs. Flynn to organise meeting of the Parish Plan group for early September.

8. **Speed Watch: Report from Mr. M Lancaster:** Mr. Lancaster reported that the Speedwatch group had stalled as a result of confusion over the involvement of the Parish Council Officer, particularly with regard to computer time. He proposed that a Parish Councillor should act as a link between the Speedwatch group and the Parish Council, and was happy to be that link. This was agreed by all those present. He undertook to integrate the SIDs (Speed Indicating Device) data with data collected by the speedwatch group once they were in action.

Action: Mr. Lancaster to liaise with Sal Phipps and support the organisation and training

9. **Consideration of a contract for a POP-UP beauty shop:**

Mrs. Schimmel has contacted the council with a request to rent the room that the barber uses. This was agreed but in view of the potential for extra electricity usage, a price of £30 per day was set. It was noted that the council did not yet have a licence for playing of recorded music (see item 11), and this would need to be acknowledged in the contract.

Action: Mr. Oldham to prepare a contract for Mrs. Schimmel

10. **Call for Extraordinary meeting to discuss disposal of the old table:** Following this request, it transpired that the Heritage group would like to have the table for display at the heritage centre. Mr. Watts undertook, therefore to talk to the signatories of the proposal and seek to withdraw the meeting request.

Action: Mr. Watts

11. **Licence for the playing of recorded music in the Town Hall:** It had been identified that the Pop-up Beauty Shop would be playing recorded music during the proposed use of the Town Hall facility, and that such provision of music would require licenses from the Performing Rights Society (PRS) and Phonographic Performance Licence.

Mr. Lancaster identified that he had experience of these licenses having had to deal with them in his role as Village Hall Treasurer.

He explained that there were two options available to the Committee, the first being that the hirer provide their own PRS and PPL licenses, or this Committee obtain blanket licenses to cover all use of the Town Hall regardless of the hirer.

Mr. Lancaster talked the council through what was required and on the understanding that the cost would be under £100, authorised Mr. Lancaster to secure the appropriate licences

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Action: Mr. Lancaster to acquire PPL and PRS licences

12. TV Licencing: This notice was noted.

13. Planning

13.1 The following application **16/03065/REM** – Application for approval of reserved matters following outline approval 15/02373/OUT for the erection of a single detached dwelling *Land at Nursery House, Wheathill Lane, Milborne Port, Sherborne, Dorset* was discussed: and it was agreed that there was no objection. Note Mr. Watts left the room during this discussion.

13.2 Note the following **Planning Approvals:**

16/01685/FUL – Change of use and re-development of existing Public House and dwelling to form 4 new dwellings and commercial space with associated internal and external alterations, gardens and parking
Queen's Head, High Street, Milborne Port DT9 5DQ

16/01686/LBC – Change of use and re-development of existing Public House and dwelling to form 4 new dwellings and commercial space with associated internal and external alterations, gardens and parking.
Queen's Head, High Street, Milborne Port DT9 5DQ

16/01968/REM – Reserved matters application following approval of 15/04380/OUT (erection of two houses and vehicular access thereto).
Land at junction of Station Road, Springfield Road, Milborne Port, DT9 5EH

14. Finance

14.1 The following **Payments** were approved:

Came & Company - Insurance (cheque already sent by extra-ordinary agreement as URGENTLY Required)	£2,303.29
N Dungey - Toilet Cleaning	£130.00
South Somerset District Council – Ranger Labour	£1,358.64
G.P.D. Lock – Cemetery Gates/Seat at Weighbridge	£93.33
Red Berry Recruitment – Temp Cover (Invoice 20702)	£90.46
Red Berry Recruitment – Temp Cover (Invoice 20703)	£39.34
Eleanor H Wilson – Temp Cover (Invoice 160713-0)	£40.00
W.S.Retail - Steve Davis – Petrol	£26.05

15. The following **Correspondence** was noted:

Letter from John P Fanning urging Council to consider improvement to pavement on the North side of the High Street, between North Street and East Street. This had been discussed earlier in the meeting.

16. Parish Council newsletter and communications

It was agreed that Mr. Oldham would publicise in the Milborne Port magazine and on the

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website, the following; election of the new chairman, absence of the Clerk, Casual vacancy following Mrs. Alexander's resignation, the Parish Plan and the status of Speedwatch.

17. The date of the next Full Parish Council Meeting was confirmed as **Tuesday 6th September 2016 at the Town Hall.**
18. Closed item confidentially minuted.

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