

# Management Committee



## NOTICE OF MEETING:

The next Management Committee Meeting will be held on  
**Tuesday 27<sup>th</sup> October 2020 at 7:00pm** via Zoom Videoconferencing

To all Members of Milborne Port Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below. All other Members of the Council and the Public are welcome to attend.

**Chairman:** Mr P. Lock

**Membership:** Councillors; Mr R. Lockey (Vice- Chair), Ms D. Barsby, Mr T. Campbell, Mr T. Watts, Ms L. MacArthur, Mrs E. Stewart & Mr A. Fletcher.

**Tree Warden:** Mr J. Pitman.

Signed:

A handwritten signature in black ink, appearing to be "S Pritchard", written over a horizontal line.

Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

## Public Question and Comment Time:

*Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak. The Public can access the meeting by using the Zoom video-conferencing technology; no account is required. <https://zoom.us/>*

**Zoom meeting code: 813 4804 7636**

**Password: 096766**

## Agenda:

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### 1) Apologies for Absence:

To receive any apologies for absence.

### 2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the Councils Code of Conduct.

### 3) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- 23<sup>rd</sup> June 2020

- 4) **Management of – Trees in the Council’s care:**
- a) To receive a verbal report from the Clerk recommending the Council commission a Arboriculturist report for all the trees in the Councils’ ownership, as recommended by the Council’s insurance company.
  - b) To receive and note a report from the Tree Warden, Mr Pitman.
- 5) **Management of - The Town Hall:**
- a) To receive budget update and verbal report from the Clerk and agree further projects & priorities
  - b) To receive update on progress towards a program of works for the Town Hall.
- 6) **Management of - The Allotments:**
- a) To receive budget update and verbal report from the Clerk and agree further projects & priorities
  - b) To review and update the Allotment rules for 2021
- 7) **Management of - Springfield & Gainsborough Playparks:**
- a) To receive and note the latest quarterly professional inspection report and any verbal updates from Cllr MacArthur (Gainsborough) or Cllr Lockey (Springfield).
  - b) To receive budget update and verbal report from the Clerk and agree further projects & priorities
- 8) **Management of - The Cemetery:**  
To receive budget update and verbal report from the Clerk and agree the projects and priorities.
- 9) **Management of - Springfield Recreation Area:**  
To receive budget update and verbal report from the Clerk and agree any further action required.
- 10) **Management of - St John’s Church Yard, Ball Court & Grove Garden:**
- a) To receive budget update and verbal report from the Clerk and agree any further action required.
  - b) To consider request to wildflower Ball Court central grass.
- 11) **Capital Projects for 2021/22 Budget:**  
Members to put forward Management Committee projects for the 2021/22 budget.
- 12) **Allotments Land:**  
The current allotment land at Gainsborough is full and has a waiting list. Members to consider authorising the Clerk to start the search for new allotment land within the Parish.
- 13) **Verbal Updates:**  
To receive and note any verbal updates from Members or The Clerk on:
- a) Parish Footpaths / Rights of Way
  - b) Milborne Port in Bloom
  - c) Projects in progress / updates from the last committee meeting.