

Management Committee



NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 24th November 2020 at 7:00pm via Zoom Videoconferencing

To all Members of Milborne Port Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below. All other Members of the Council and the Public are welcome to attend.

Chairman: Mr P. Lock

Membership: Councillors; Mr R. Lockey (Vice- Chair), Ms D. Barsby, Mr T. Campbell, Mr T. Watts, Ms L. MacArthur, Mrs E. Stewart & Mr A. Fletcher.

Tree Warden: Mr J. Pitman.

Signed:

A handwritten signature in black ink, appearing to read "Simon Pritchard", written over a horizontal line.

Mr Simon Pritchard

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak. The Public can access the meeting by using the Zoom video-conferencing technology; no account is required. <https://zoom.us/>

Zoom meeting code: 824 9257 5296

Password: 235145

Agenda:

1) Apologies for Absence:

To receive any apologies for absence.

2) Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the Councils Code of Conduct.

3) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on:

- 23rd June 2020
- 27th October (notes of informal meeting)

Management Committee - Milborne Port Parish Council – 24th November 2020

Website: www.milborneport.org.uk
Email: clerk@milborneportpc.org.uk

Committee Officer: Simon Pritchard
Tel: 01963 251268

4) Management of – Trees in the Council's care:

- a) To receive quotes and commission an Arboriculturist report for all the council's trees.
- b) To receive and note a verbal report from the Tree Warden, Mr Pitman.

5) Management of - The Town Hall:

- a) To receive budget update and verbal report from the Clerk and agree further projects & priorities.
- b) To receive update on progress towards a program of works for the Town Hall.

6) Management of - The Allotments:

- a) To receive budget update and verbal report from the Clerk and agree further projects & priorities.
- b) To review and update the Allotment rules for 2021 and set the 2022 rental fees.

7) Management of - Springfield & Gainsborough Playparks:

- a) To receive and note the latest quarterly professional inspection report and any verbal updates from Cllr MacArthur (Gainsborough) or Cllr Lockey (Springfield).
- b) To receive budget update and verbal report from the Clerk and agree further projects & priorities.

8) Management of - The Cemetery:

- a) To receive budget update and verbal report from the Clerk and agree any further projects and priorities.
- b) To appoint the SSDC Tree Gang (part of the Ranger setup) to carryout work to Yew Trees (£640 per day – 1.5 days' work).

9) Management of - Springfield Recreation Area:

To receive budget update and verbal report from the Clerk and agree any further action required.

10) Management of - St John's Church Yard, Ball Court & Grove Garden:

To receive budget update and verbal report from the Clerk and agree any further action required.

11) Capital Projects for 2021/22 Budget:

Members to put forward Management Committee projects and costings for the 2021/22 budget.

12) Allotments Land:

The current allotment land at Gainsborough is full and has a waiting list. Members to consider authorising the Clerk to start the search for new allotment land within the Parish.

13) Verbal Updates:

To receive and note any verbal updates from Members or The Clerk on:

- a) Parish Footpaths / Rights of Way
- b) Milborne Port in Bloom
- c) Projects in progress / updates from the last committee meeting.