

Full Council



NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 2nd December 2025 at 7:00pm
in The Town Hall, The High Street, Milborne Port, Somerset.

Chair: **Cllr T. Carty**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr T. Watts, Cllr C. Phillips, Cllr R. Lockey, Cllr G. Coombs, Cllr J. Price, Cllr A. Flynn & Cllr P. Scrivener**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

A handwritten signature in black ink, appearing to be 'S. Pritchard', is written over a horizontal line.

Mr S. Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Reports from Somerset Council:

To receive a verbal report from Somerset Councillor Nicola Clark and/or Councillor Hayward Burt. Also, an opportunity for anyone (including the public) to ask questions of them.

Public Statements and Comments:

Before the start of the formal meeting the public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the public are reminded that they have no right to speak.

Agenda:

82) Apologies for Absence:

To receive any apologies for absence.

83) Declarations of Interests & Applications for Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Members are reminded that they should leave the room for any item they have an interest in.

a) To receive any declarations of interests from members:

Dispensations to participate to be applied for in advance of the meeting by submitting the application form to the Parish Clerk.

b) To resolve on applications submitted to the Proper Officer for a dispensation to participate:

84) Adoption of Full Council Minutes:

To adopt the Full Council minutes of: **Tuesday 4th November 2025**

85) A Neighbourhood Plan – Update:

To receive a verbal update from the NP working group. To resolve on the sending of a letter to Somerset Council re housing allocation. To resolve on any other related matters.

86) Community Grants Application - 1st Sherborne Scout Group:

To receive a grants application for £238.73. To resolve on the application

87) Somerset's Local Government Boundary Review – Further Consultation:

The Local Government Boundary Commission is further consulting on the boundary review. To resolve on any further response.

88) PARISH COUNCIL POLICIES:

To re-adopt the Health and Safety Policy. To adopt new social media policy.

A. Equal Opportunities:

To receive & review the policy. To resolve on re-adoption.

B. Privacy Policy:

To receive & review the policy. To resolve on re-adoption

89) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments list for: **December 2025**

Full listing is on the Council's website. www.milborneport-pc.gov.uk/finance/

B. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

90) Activities Planner - Priorities:

To receive the activities planner and adjust any priorities as appropriate.

91) January 2026 Full Council Meeting Date:

To receive the request that the January 2026 meeting is moved to Tuesday 13th (from Tuesday 6th). To resolve on this request.

92) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

a) **Council Chairperson's report:**

b) **Parish Clerk's report:**

c) **Members' reports from outside organisations:**

93) Full Council Budget Lines for 2026/27:

To receive the draft budget and verbal report from the RFO. To resolve on the Full Council budget lines for 2026/27

94) Confidential Session – Exclusion of Press & Public:

To resolve on passing a motion to exclude the press and public from the next agenda item as it relates to a legal and commercial matter.

95) Delivery of the Community Hub by Redcliffe Homes:

To receive any verbal update on the progress of the delivery/building of the much anticipated and desired community hub, for use as a community library.

To agree on a response to recent communications received.

Please Note: If any members of the public have mobility issues that prevents them from being able to climb stairs, please let us know before the meeting so that we can arrange to relocate to the downstairs room.