

Full Council



NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 13th January 2026 at 7:00pm
in The Town Hall, The High Street, Milborne Port, Somerset.

Chair: **Cllr T. Carty**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr T. Watts, Cllr C. Phillips, Cllr R. Lockey, Cllr G. Coombs, Cllr J. Price, Cllr A. Flynn & Cllr P. Scrivener**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

A handwritten signature in black ink, appearing to be 'S. Pritchard', is written over a horizontal line.

Mr S. Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Reports from Somerset Council:

To receive a verbal report from Somerset Councillor Nicola Clark and/or Councillor Hayward Burt. Also, an opportunity for anyone (including the public) to ask questions of them.

Public Statements and Comments:

Before the start of the formal meeting the public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the public are reminded that they have no right to speak.

Agenda:

96) Apologies for Absence:

To receive any apologies for absence.

97) Declarations of Interests & Applications for Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Members are reminded that they should leave the room for any item they have an interest in.

a) To receive any declarations of interests from members:

Dispensations to participate to be applied for in advance of the meeting by submitting the application form to the Parish Clerk.

b) To resolve on applications submitted to the Proper Officer for a dispensation to participate:

98) Adoption of Full Council Minutes:

To adopt the Full Council minutes of: **Tuesday 2nd December 2025**

99) Delivery of the Community Hub by Redcliffe Homes:

To receive any verbal update on the progress of the delivery/building of the much anticipated and desired community hub, for use as a community library.

100) Planning Application: 25/00893/REM: Land Adjoining Wheathill Lane:

Proposal: Reserved Matters Application for appearance, landscaping, layout and scale pursuant to Outline Planning Permission (22/00180/OUT) for the erection of 58 dwellings, sustainable drainage infrastructure, new open space including allotments, parking area for neighbouring cemetery, landscaping, installation of ball stop fencing along part of northern boundary and associated infrastructure

Location: Land Adjoining Wheathill Lane Milborne Port Sherborne Dorset

Application Type: Approval of Reserved Matters

Application Number: 25/00893/REM

101) PARISH COUNCIL POLICIES:

To re-adopt the General Privacy Notice.

A. General Privacy Notice:

To receive & review the policy. To resolve on re-adoption

102) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments list for: **January 2026**

Full listing is on the Council's website. www.milborneport-pc.gov.uk/finance/

B. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

103) Interim Internal Audit Report 2025/26:

To receive the interim internal audit report. To resolve on any further action.

104) Activities Planner - Priorities:

To receive the activities planner and adjust any priorities as appropriate.

105) Parish Council Budget and Precept 2026/27:

The RFO will give a presentation on the agreed budget lines and a recommendation for funding.

To resolve on the 2026/27 budget. To resolve on the 2026/27 precept.

106) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

a) **Council Chairperson's report:**

b) **Parish Clerk's report:**

c) **Members' reports from outside organisations:**

Please Note: If any members of the public have mobility issues that prevents them from being able to climb stairs, please let us know before the meeting so that we can arrange to relocate to the downstairs room.