

# Full Council



## NOTICE OF MEETING:

The next Full Council Meeting will be held on  
**Tuesday 2<sup>nd</sup> June 2026 at 7:00pm**  
in The Town Hall, The High Street, Milborne Port, Somerset.

Chair: **Cllr T. Carty**

Vice-chair: **Cllr R. Lockey**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr T. Watts,  
Cllr C. Phillips, Cllr G. Coombs, Cllr J. Price, Cllr A. Flynn & Cllr P. Scrivener**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

Mr S. Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

## **Reports from Somerset Council:**

To receive a verbal report from Somerset Councillor Nicola Clark and/or Councillor Hayward Burt. Also, an opportunity for anyone (including the public) to ask questions of them.

## **Public Statements and Comments:**

Before the start of the formal meeting the public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the public are reminded that they have no right to speak.

## Agenda:

### **19) Apologies for Absence:**

To receive any apologies for absence.

### **20) Declarations of Interests & Applications for Dispensations to Participate:**

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Members are reminded that they should leave the room for any item they have an interest in.

#### **a) To receive any declarations of interests from members:**

Dispensations to participate to be applied for in advance of the meeting by submitting the application form to the Parish Clerk.

#### **b) To resolve on applications submitted to the Proper Officer for a dispensation to participate:**

### **21) Adoption of Full Council Minutes:**

To adopt the Full Council minutes of: **Tuesday 5<sup>th</sup> May 2026**

**22) Planning Application 26/01019/HOU at 43 Bauntons Orchard:**

Proposal: Erection of single storey rear extension and first floor rear extension to dwelling.  
Demolition of natural stone front boundary wall.

Location: 43 Bauntons Orchard, Milborne Port, DT9 5BP

Applicant: Mr Edwin Myall      Application Type : Householder Application

**23) Delivery of the Community Hub by Redcliffe Homes:**

To receive any verbal update on the progress of the delivery/building of the much anticipated community hub for use as a community library.

**24) HR Committee Membership:**

To review the membership of the HR Committee.

Current membership: The Chair and Vice-Chair are ex-officio, in addition are Cllrs: Capon, Scrivener & Phillips.

**25) Annual Insurance Renewal 2026/27:**

To receive, review and approve the insurance policy and cost.

**26) PARISH COUNCIL GRANTS:**

**A. Milborne Port Village Hall:**

The Parish Council has budgeted to pay a £10,000 grant to the Village Hall towards the running cost. To approve transfer of the grant.

**B. Milborne Port Cricket Club:**

To receive the grant application for up to £7, 500. To resolve on the awarding of any grant.

**27) PARISH COUNCIL ACCOUNTS:**

**A. Monthly Payments:**

To receive and approve the payments list for: **April 2026**

Full listing is on the Council's website. [www.milborneport-pc.gov.uk/finance/](http://www.milborneport-pc.gov.uk/finance/)

**B. Accounts & Bank Reconciliation:**

To receive Full Council accounts and bank reconciliation.

**28) Activities Planner - Priorities:**

To receive the activities planner and adjust any priorities as appropriate.

**29) Verbal Reports:**

To receive and note any urgent verbal updates and refer to a committee if appropriate.

a) **Council Chairperson's report:**

b) **Parish Clerk's report:**

c) **Neighbourhood Plan Group:**

d) **Members' reports from outside organisations:**

**Please Note:** If any members of the public have mobility issues that prevents them from being able to climb stairs, please let us know before the meeting so that we can arrange to relocate to the downstairs room.