

Full Council



NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 3rd March 2026 at 7:00pm
in The Town Hall, The High Street, Milborne Port, Somerset.

Chair: **Cllr T. Carty**

Vice-chair: **Cllr R. Lockey**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr T. Watts,
Cllr C. Phillips, Cllr G. Coombs, Cllr J. Price, Cllr A. Flynn & Cllr P. Scrivener**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

A handwritten signature in black ink, appearing to be 'S. Pritchard', is written over a horizontal line.

Mr S. Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Reports from Somerset Council:

To receive a verbal report from Somerset Councillor Nicola Clark and/or Councillor Hayward Burt. Also, an opportunity for anyone (including the public) to ask questions of them.

Public Statements and Comments:

Before the start of the formal meeting the public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the public are reminded that they have no right to speak.

Agenda:

117) Apologies for Absence:

To receive any apologies for absence.

118) Declarations of Interests & Applications for Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Members are reminded that they should leave the room for any item they have an interest in.

a) To receive any declarations of interests from members:

Dispensations to participate to be applied for in advance of the meeting by submitting the application form to the Parish Clerk.

b) To resolve on applications submitted to the Proper Officer for a dispensation to participate:

119) Adoption of Full Council Minutes:

To adopt the Full Council minutes of: **Tuesday 3rd February 2026**

120) Planning Application 26/00143/OUT at Land At Court Lane:

Proposal: Outline Application with some matters reserved except for access and layout for the development of land for residential purposes (Use Class C3), including associated landscaping, attenuation, public open space and infrastructure, matters to be considered

Location: Land At Court Lane Milborne Port Sherborne Dorset

Application Type : Outline Application - Application Number: 26/00143/OUT

121) Youth Work Contract 2026/27:

To resolve on a requested 4.3% uplift to the contract payments for 2026/27. Last year the increase was 3.4%.

122) Village Hall Application for C.I.L. Money (held by The Parish Council):

The Parish Council is holding £25,152.98 of Community Infrastructure Levy money. The Village Hall Committee is applying for the Parish Council to gift it a new entrance (replacement doors / windows / panels), paid for from the C.I.L money at a cost of up to £18,000.

123) PARISH COUNCIL POLICIES - IT Policy:

To receive and adopt an IT policy for the parish council.

124) PARISH COUNCIL GRANTS:

A. Milborne Port Primary School PTFA:

To receive the grant application. To resolve on the awarding of any grant.

B. Donation to Dorset and Somerset Air Ambulance:

To receive a request for a donation. To resolve on the request.

125) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments list for: **March 2026**

Full listing is on the Council's website. www.milborneport-pc.gov.uk/finance/

B. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

126) Activities Planner - Priorities:

To receive the activities planner and adjust any priorities as appropriate.

127) PARISH COUNCIL PROJECTS:

To receive an update from the Projects Officer. To resolve on items B to D

A. Projects Update Report:

To receive report on the current projects. To note only.

B. Sponsorship Letter:

To receive & approve the text of the sponsorship letter.

C. Flood Risk Report:

To resolve on the commissioning of a flood risk report at a cost of up to £8,000. This would be to inform the Neighbourhood Plan and Emergency Plan.

D. Sports Club – Bio Net Gain Report:

To resolve on the commissioning of a report at a cost of up to £2,000. To note that financial risk to the parish council of not being able to re-claim the cost from S106 money.

128) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

- a) **Council Chairperson's report:**
- b) **Parish Clerk's report:**
- c) **Neighbourhood Plan Group:**
- d) **Members' reports from outside organisations:**

Please Note: If any members of the public have mobility issues that prevents them from being able to climb stairs, please let us know before the meeting so that we can arrange to relocate to the downstairs room.