

Full Council



NOTICE OF MEETING:

The next Full Council Meeting will be held on
Tuesday 4th November 2025 at 7:00pm
in The Town Hall, The High Street, Milborne Port, Somerset.

Chair: **Cllr T. Carty**

Membership: **Cllr M. Capon, Cllr D. Grant, Cllr R. Tizzard, Cllr T. Watts,
Cllr C. Phillips, Cllr R. Lockey, Cllr G. Coombs, Cllr J. Price, Cllr A. Flynn & Cllr P. Scrivener**

To all Members of Milborne Port Parish Council, you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

Signed:

A handwritten signature in black ink, appearing to be 'S. Pritchard', is written over a horizontal line.

Mr S. Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

Reports from Somerset Council:

To receive a verbal report from Somerset Councillor Nicola Clark and/or Councillor Hayward Burt. Also, an opportunity for anyone (including the public) to ask questions of them.

Public Statements and Comments:

Before the start of the formal meeting the public have the opportunity to make a statement. Questions may be answered in writing or deferred to a committee. Once the formal meeting has started the public are reminded that they have no right to speak.

Agenda:

69) Apologies for Absence:

To receive any apologies for absence.

70) Declarations of Interests & Applications for Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they have under the Localism Act 2011 and the Somerset Code of Conduct. Members are reminded that they should leave the room for any item they have an interest in.

a) To receive any declarations of interests from members:

Dispensations to participate to be applied for in advance of the meeting by submitting the application form to the Parish Clerk.

b) To resolve on applications submitted to the Proper Officer for a dispensation to participate:

71) Adoption of Full Council Minutes:

To adopt the Full Council minutes of: **Tuesday 7th October 2025**

72) PARISH COUNCIL'S S106 PROJECTS:

To receive updates from the Projects Officer on the parish council's S106 projects. To resolve on any further actions.

A. Sports Club Extension (at Springfield):

To receive any verbal update. To resolve on any next steps.

B. MUGA Installation (at Springfield):

To receive any Verbal update. To resolve on any next steps.

C. New Springfield Equipment:

To receive a report as to the current situation and thinking. To provide feedback & guidance in the drawing up of the project.

D. New Gainsborough Equipment:

To receive verbal updates on the two projects.

1. **Rhino Play Unit:** on order - work starting 10/11/25
2. **Water Tap:** project being extended to include entrance change of direction and shelter sides, to use up remaining money.

73) A Neighbourhood Plan – Update:

To receive a verbal update from the NP working group. To resolve on the next steps including a budget for this and the next financial year.

74) Somerset's Local Nature Recovery Strategy 2025/26 – Consultation Response:

Somerset Council is consulting on the Local Nature Recovery Strategy 2025/26. Deadline for response: 11:59pm on 7 November 2025. To agree on any Parish Council response.

75) PARISH COUNCIL POLICIES:

To re-adopt the Health and Safety Policy. To adopt new social media policy.

A. Publication Scheme:

To receive & review the policy. To resolve on re-adoption.

B. Social Media Policy & Electronic Communication Policy

This item was deferred from the September 2025 Full Council meeting to give members more time to examine the policy. It was further deferred from the October 2025 meeting to allow the document to be updated following feedback.

To receive the new policy document as updated. To resolve on adoption.

76) PARISH COUNCIL ACCOUNTS:

A. Monthly Payments:

To receive and approve the payments list for: **November 2025**

Full listing is on the Council's website. www.milborneport-pc.gov.uk/finance/

B. Parish Council's Bank Account:

To receive a verbal update on the on the availability of other current accounts.

C. Full Council Accounts & Bank Reconciliation:

To receive the full council accounts and bank reconciliation.

77) Activities Planner - Priorities:

To receive the activities planner and adjust any priorities as appropriate.

78) January 2026 Full Council Meeting Date:

To receive the request that the January 2026 meeting is moved to Tuesday 13th (from Tuesday 6th). To resolve on this request.

79) Verbal Reports:

To receive and note any urgent verbal updates and refer to a committee if appropriate.

a) **Council Chairperson's report:**

b) **Parish Clerk's report:**

c) **Members' reports from outside organisations:**

80) Confidential Session – Exclusion of Press & Public:

To resolve on passing a motion to exclude the press and public from the next agenda item as it relates to a legal and commercial matter.

81) Delivery of the Community Hub by Redcliffe Homes:

To receive any verbal update on the progress of the delivery/building of the much anticipated and desired community hub, for use as a community library.

To agree on a response to recent communications received.

Please Note: If any members of the public have mobility issues that prevents them from being able to climb stairs, please let us know before the meeting so that we can arrange to relocate to the downstairs room.