

Full Council

MILBORNE PORT PARISH COUNCIL

Minutes of the Full Council meeting
held in The Council Chamber, The Town Hall, Milborne Port.

Tuesday 3rd March 2026 @ 7:00 pm

Present:

Parish Councillors:	Rob Lockey (Chair)	Margaret Capon	Glen Coombes
	Alison Flynn	Chris Phillips	John Price
	Paul Scrivener	Robert Tizzard	

In Attendance:

The Parish Clerk: Simon Pritchard
Deputy Parish Clerk: Nathalie Hetherington
Projects Officer: Phil Davis
2 members of the public (left the meeting at 7.20 pm)

Reports from Somerset Council:

No written report had been provided.

Public Statements and Comments:

None.

Agenda Number:	Agenda Item:
117	<u>Apologies for Absence:</u> Received from: Cllr. Tim Carty, Cllr. David Grant, Cllr. Ted Watts.
118	<u>Declarations of Interest & Applications for Dispensations to Participate:</u> A: Declarations of Interests from Members: None. B: Applications submitted to the Proper Officer for a dispensation to participate: None.
119	<u>Adoption of Minutes:</u> The minutes had been circulated ahead of the meeting. Cllr. Price proposed that the minutes of the Full Council meeting held on Tuesday 3rd February be adopted; seconded by Cllr. Flynn and resolved unanimously.
120	<u>Planning Application 26/00143/OUT at Land at Court Lane:</u> Proposal: Outline Application with some matters reserved except for access and layout for the development of the land for residential purposes (Use Class C3), including associated landscaping, attenuation, public open space and infrastructure, matters to be considered.

Milborne Port Parish Council: Tuesday 3rd March 2026

Parish Clerk: Simon Pritchard

Website: www.milborneport-pc.gov.uk

Signed:.....Date:.....

Full Council

	Location: Land at Court Lane, Milborne Port Application Type: Outline Application – Application Number: 26/00143/OUT It was explained that this application has come to the Full Council because of its size and the deadline of 16th March. It was agreed to request an extension to the deadline of 16th March in order to allow enough time to consider the complexities of this application, especially in the context of previous applications. 7:20pm - 2 members of the public left the meeting.
121	<u>Youth Work Contract 2026/27:</u> Cllr. Lockey reminded members of the item from February's meeting regarding the requested 4.3% uplift on the contract for 2026/27. Last year the increase was 3.4%. Cllr. Flynn proposed that the 4.3% uplift be paid; seconded by Cllr. Lockley and resolved by 7 votes in favour and 1 against.
122	<u>Village Hall Application for C.I.L Money (held by the Parish Council):</u> Cllr. Phillips explained the need for replacement doors/windows/panels for the Village Hall as current ones are rotten and to improve the entrance area of the Village Hall; he read from a report that provided further details. The Parish Clerk explained the financial situation of the Village Hall and historical underinvestment. A forecast for the 26/27 financial year was provided showing that the Village Hall will need to raise £2,000 in the coming year just to break even. A grant application has been made to another funder but was unsuccessful. There are other grants pots that can be applied for, but they are being kept back for the second and third stages of the project; they have been costed at £27k & £55k respectively. The fabric of the entrance area is in very poor condition so that is why this item is being prioritised and should be seen as a standalone project. Other possible recipients for the CIL money were discussed, as well as the re-tendering process. Cllr. Phillips proposed that the Parish Council commission the new doors/windows/panels and associated electrical works at a cost of up to £18,000 using CIL money and then gift the furniture to the Village Hall; seconded by Cllr. Capon and resolved unanimously. Three competitive tenders have already been gained, but this will be rechecked
123	<u>PARISH COUNCIL POLICIES – IT Policy:</u> The draft policy had been circulated to members. Cllr. Lockey proposed that the new IT Policy be adopted; seconded by Cllr. Phillips and resolved unanimously.
124	<u>PARISH COUNCIL GRANTS:</u>

Full Council

	<u>A: Milborne Port Primary School PTFA:</u> As well as discussing the request for a donation towards providing a canopy to create a shaded area in the playground, there was a general discussion about funding for schools versus academies. Cllr. Flynn proposed that the Parish Council make a grant of £3,000 towards the creation of a canopy for a shaded area in the playground; seconded by Cllr. Price and resolved by 7 votes with 1 abstention. <u>B: Donation to Dorset and Somerset Air Ambulance:</u> Cllr. Lockey proposed that the Parish Council make a grant of £4,500 to cover the cost of Portable Medical Equipment; seconded by Cllr. Coombes and resolved by 4 votes in favour, 3 against and 1 abstention. There was a general debate around who should be able to qualify for a Parish Council grant; Cllr. Tizzard requested a review of the Grants Policy.
125	<u>PARISH COUNCIL ACCOUNTS:</u> <u>A. Monthly Payments:</u> Payments numbers: 320 to 344 totaling £33,080.66 for March 2026 had been circulated and aspects of spending were discussed. Cllr. Lockey proposed that the payments list for March 2026 be approved; seconded by Cllr. Price and resolved unanimously. <u>B. Full Council Accounts & Bank Reconciliation:</u> The budget information had been circulated before the meeting and was received. • Reserve Account £317,530.83 - 30/01/2026 • Current Account £5,000.00 - 30/01/2026
126	<u>Activities Planner - Priorities:</u> This was not available for review, but most aspects had been covered as a matter of course in the meeting.
127	<u>PARISH COUNCIL PROJECTS:</u> <u>A. Projects Update Report:</u> Projects Officer Phil Davis had provided a Project tracker prior to the meeting and he talked through the items and what actions are required or pending in relation to: the MUGA, Community Hub, Play Equipment at Gainsborough; Youth Facilities at Gainsborough; Play Equipment at Springfield; Sports Pavilion Changing Facilities. • MUGA: Complete apart from surface painting which has been rescheduled to 16th March due to temperatures. • The swings for Springfield playpark are being delivered on 16th March. • The planning application change for 2 new changing rooms at the Sports Pavilion was discussed. The Football and Cricket Clubs are meeting to discuss this further week of 9th March.

Full Council

	B. Sponsorship Letter: - The building of the Community Hub has recommenced, and it might be finished before the end of June. - The contract with the solicitors is to be signed by Cllr. Lockey. - A letter has been drafted to send to prospective sponsors/donors for the fitting out of Community Hub and there was some discussion about whether it should be amended to cover other projects; it was agreed to focus it on the Community Hub. Some suggested edits were provided by Cllr. Tizzard. Up to £85,000 could be needed, depending on what Redcliffe provide. The Projects Officer will liaise with Cllr. Flynn regarding the list of business that has been compiled by the Communications Steering Group; the letter will also be sent to councillors to forward to any prospective sponsors/donors of whom they might be aware. There are plans to publicise the need for sponsorship at the Milborne Port Community Matters event on 9th May and in the Milborne Port Village Magazine. C. Flood Risk Report: Two quotations for flood risk report for Milborne Port were discussed, with questions over whether there is a current need to spend up to £8,000 on this project. There were doubts around the level of detail that could be provided if the surveyors did not visit the village, and whether such a report could provide any new information or hold any weight. It was agreed not to proceed but agreed to bring the subject to Full Council again at an appropriate time, especially if required for the Neighbourhood Plan. D. Sports Club – Bio Net Gain Report: It appears that a bio net gain report will now be required as the plans for the sports club have changed. It was agreed to seek further advice and see if the cost can be reduced.
128	Verbal Reports: Council Chairman’s report: Nothing further to add. Parish Clerk’s report: There is a meeting regarding the Neighbourhood Plan on Tuesday 10th March. Members’ reports from outside organisations: Cllr. Capon reported that: - MP Sarah Dyke had attended a meeting about flooding and has asked DEFRA to visit farmers of land at Kingsbury. - The Somerset Wildlife Plan will feed into our Neighbourhood Plan. - The Emergency Plan has been completed in draft and will be going to Somerset Prepared for their input; the Single Point of Contact number will double up as the Village Hall number but there are still some details to confirm. Cllr. Flynn will speak to the Office about a communication from a member of public about the dog waste bin on Gainsborough.

End of formal meeting at 8.53 pm