

The HR Committee

MILBORNE PORT PARISH COUNCIL

Minutes of the **Human Resources Committee** meeting
Held in The Community Room, The Town Hall, Milborne Port.
on: **Wednesday 6th August 2025 @ 10:00am**

Present:

Councillors: Tim Carty (Chairperson)
Rob Lockey, Chris Phillips, Paul Scrivener.

In Attendance:

The Parish Clerk: Simon Pritchard
No Members of the Public.

Public Question and Comment Time:

None

Agenda Number:	Agenda Item:
1	<u>Election of Committee Chairperson:</u> It was proposed by Cllr Lockey that Cllr Carty be elected as the HR Committee Chair, seconded by Cllr Phillips. There were no other nominations It was therefore resolved unanimously that Cllr Carty be elected as the Chairperson.
2	<u>Apologies for Absence:</u> Received from Cllr Margert Capon - away
3	<u>Declarations of Interest:</u> None.
4	<u>Adoption of Minutes:</u> The minutes and confidential notes of the meetings held on Wednesday 12th March 2025 & Wednesday 2 nd April 2025 had been circulated. It was proposed by Cllr Carty to adopt both sets of minutes, seconded by Cllr Phillips and resolved unanimously.

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Signed:.....Date:.....

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5	<u>Confidential Session:</u> It was proposed by Cllr Carty to go into confidential session as the remainder of the agenda relates to confidential staffing matters, seconded by Cllr Lockey and resolved unanimously.
6	<u>HR Committee Budget Update and Assessment of Risks:</u> The committee members received the latest spending figures and a verbal report from the Parish Clerk.
7	<u>Confidential Employment Matters:</u> <u>A. Report from the Chairman:</u> The Chair made his report. The details and decisions can be found in the confidential notes of the meeting. <u>B. Report from the Proper Officer:</u> The Parish Clerk made his report. The details and decisions can be found in the confidential notes of the meeting.

End of meeting 11:11AM