

The Management Committee

THE MANAGEMENT OF THE COUNCIL'S OPEN SPACES & ASSETS, INCLUDING ALLOTMENTS, PLAYPARKS, TOWN HALL & CEMETERY



NOTICE OF MEETING:

The next Management Committee Meeting will be held on
Tuesday 21st July 2026 at 7:00pm
in The Town Hall, The High Street, Milborne Port, Somerset.

Chairperson: **Cllr C. Phillips**

Vice-chair: **Cllr J. Price**

Membership: **Cllr R. Lockey, Cllr T. Watts, Cllr R. Tizzard, Cllr T. Carty,
Cllr. P. Scrivener, Cllr D. Grant, Cllr M. Capon & Cllr A. Flynn.**

To all Members of Milborne Port Parish Council Management Committee, I hereby summons you to attend the above meeting, to resolve on the business as outlined below.
All other Members of the Council and the Public are welcome to attend.

Signed:

A handwritten signature in black ink, appearing to be "S Pritchard", written over a horizontal line.

Mr Simon Pritchard PSLCC

Parish Clerk & Responsible Finance Officer - Milborne Port Parish Council

7:00pm Public Question and Comment Time:

Before the start of the formal meeting the Public are given the opportunity to ask questions or pass comment. Once the formal meeting has started the Public are reminded that they have no right to speak.

Agenda:

12) Apologies for Absence:

To receive any apologies for absence.

13) Declarations of Interests & Dispensations to Participate:

Members are reminded of their obligation to declare any Pecuniary or Other Interests they may have under the Localism Act 2011 and the LGA Code of Conduct for Somerset. Dispensations to participate to be applied for before the meeting by submitting the form to the Parish Clerk.

A. To receive any Declarations of Interests from Members:

B. To resolve on any Dispensations to Participate applications:

14) Adoption of Minutes:

To adopt the minutes of the last Management Committee meeting held on: **Tuesday 19th May 2026**

15) Rosemary Street Triangle – Grass Cutting:

A local resident is trying to establish 'wildflowers' on the Triangle and has asked that it no longer be cut by the Parish Council's contractors. To resolve on the request.

16) Allotment Debris Clearance:

Many decades of debris have built up between the allotments and Crackmore Drive estate. To receive verbal report from the Allotments Officer. To resolve on the appointment of a contractor to clear.

17) Green Waste Removal:

To receive a verbal report as to how the green waste is now been managed at the Cemetery. To approve the new method and cost.

18) The Ball Court – General Management:

Up until a few years ago, the Ball Court was looked after by two volunteers. They have now retired from this duty and since then the garden beds have been managed by the Parish Council's in-house gardener/lengthman. The amount of resource (time) that is now being put into the garden beds is less, leading some to comment on the courts decline in look, however the area is still being maintained. To resolve on any further action.

19) MANAGEMENT COMMITTEE – Regular Business:

A. Committee Finance:

To receive the committee's budget lines and any verbal report from the RFO as to any possible future unbudgeted liability that would have a significant impact on the Council's finances, or areas where a cost savings can be made.

B. Committee Action List - Priorities:

To note the current committee projects & actions. To adjust any priorities as appropriate.

C. Play Parks Quarterly Inspection Reports:

To receive the latest professional inspection reports and any verbal updates from the Parish Clerk & Cllr Price. To resolve on any actions required.

20) Verbal Updates:

To receive and note any short verbal updates from:

- a) **The Chairperson**
- b) **The Parish Clerk**