

The Management Committee

MILBORNE PORT PARISH COUNCIL

Minutes of the Management Committee Meeting
held in The Council Chamber, The Town Hall, Milborne Port.

Tuesday 1st April @ 8:23pm (following the Full Council meeting)

Present:

Parish Councillors:	Chris Phillips (Chairperson)	John Price (Vice-Chair)
	Margaret Capon	Alison Flynn
	David Grant	Rob Lockey
	Paul Scrivener	Robert Tizzard
	Ted Watts	

In Attendance:

Parish Clerk & Burials Officer: Simon Pritchard
Deputy Parish Clerk & Allotments Officer: Nathalie Hetherington

Public Question and Comment Time:

- There were no members of the public present.
- Cllr. Capon reported that some allotment tenants are complaining about the ongoing problem of dog-walkers on site who are not clearing up after their dogs or putting bags of dog poo in compost bins. It was noted that the only dogs allowed on site are ones belonging to the allotment holders. The Office will look into blocking off the gap in the hedge to the west of the site and/or to erect a sign there.

Agenda Number:	Agenda Item:
32	<u>Apologies for Absence:</u> Cllr. Tim Carty – away.
33	<u>Declarations of Interests & Dispensations to Participate:</u> A. To receive any Declarations of Interests from Members: None. B. To resolve on any Dispensations to Participate applications: None.
34	<u>Adoption of Minutes:</u> The minutes had been circulated to members ahead of the meeting. Cllr. Price proposed the adoption of the minutes of Tuesday 26th November 2024; seconded by Cllr. Flynn and resolved unanimously.

The Management Committee

35	<u>Cemetery Grass Cutting:</u> The costings for having the grass cut weekly during the growing season were received and the frequency discussed. It was reported that there is still some damage being done to grave ornaments and some councillors expressed a level of dissatisfaction with the current contractors at Springfield also. Cllr. Lockey proposed that the whole cemetery be cut weekly April-October 2025 at £252 per cut and then the contract be reviewed and alternative contractors be explored for 2026; seconded by Cllr. Flynn and resolved by 7 votes with 2 abstentions
36	<u>Allotment Tenancy Agreement Update.</u> Recommendations for changes to the Tenancy Agreement with effect from January 2026 were received and discussed relating to proof of residency, use of BBQs and a late payment fee. Cllr. Scrivener proposed that (a) new tenants and existing tenants can be asked to provide proof of residency when deemed necessary/appropriate; (b) tenants are not permitted to light barbeques on site; (c) there will be a £10 late payment fee for tenants who have not paid by the end of the January of each new tenancy year, seconded by Cllr Price and resolved by 8 votes with 2 abstentions.
37	<u>Overhanging Churchyard Yew Tree:</u> The request of the owners of 3 Cannon Court to remove tree limbs near the side of their house was discussed. It was noted that these residents will need to apply for permission from Somerset Council to do this work due to this tree growing in a conservation area. It was agreed that as the owners of the property have a legal right to carry out the works so there is no role for the committee in the matter. It was agreed that the Office will respond to the owners of 3 Cannon Court advising them to apply to Somerset Council for permission to carry out any works and that the committee hopes the works would be carried out out of the nesting season.
38	<u>MANAGEMENT COMMITTEE: Regular Business:</u> A. <u>Committee Finance:</u> The budget lines were received and reviewed. Noted that the dog bins emptying line at Springfield hadn't been used. This is because Somerset Council were reviewing how all town/parish councils where to be charged, so Somerset Council had put on hold charges until this review had been completed. B. <u>Committee Action List - Priorities:</u> There was some discussion about the recapping of the recently mended stone wall at the East Street car park and about the painting of the churchyard railings. Cllr.

The Management Committee

	Tizzard will be organising the removal of the rubble. No changes were made to the priorities rankings. <u>C. Play Parks - Quarterly Inspection Costs:</u> The notification of price increase to £65 for both sites per inspection was discussed, and the renewal of the contract with Elite Playground Inspections. Cllr. Tizzard proposed that the Parish Council renews its contract with Elite Playground Inspections from June 2025 with the price increase; seconded by Cllr. Flynn and resolved unanimously. <u>D. Play Parks Quarterly Inspection Reports:</u> These were received. There was some discussion about general wear and tear, nothing that required urgent attention.
39	<u>Verbal Updates:</u> a) The Chairperson: ○ Nothing to report. b) The Parish Clerk ○ Nothing to report.
	Meeting Closed: 9:17 pm.