

MILBORNE PORT PARISH COUNCIL

Minutes of the Management Committee Meeting
held in The Council Chamber, The Town Hall, Milborne Port.

Tuesday 19th May 2026 @ 7:00pm

Present:

Parish Councillors:	Chris Phillips (Chairperson)	John Price (Vice-Chair)
	Margaret Capon	Tim Carty
	Alison Flynn	Rob Lockey
	Paul Scrivener	Robert Tizzard

In Attendance:

Parish Clerk & Burials Officer: Simon Pritchard
Deputy Parish Clerk & Allotments Officer: Nathalie Hetherington

Public Questions / Comment:

- There were no members of the public present.

Agenda Number:	Agenda Item:
1	<u>Apologies for Absence:</u> Apologies have been received from Cllrs: David Grant & Ted Watts.
2	<u>Declarations of Interests & Dispensations to Participate:</u> A. To receive any Declarations of Interests from Members: None. B. To resolve on any Dispensations to Participate applications: None.
3	<u>Election of Management Committee Chairperson for the Municipal Year:</u> Cllr. Lockey proposed that Cllr. Phillips continue as Chairperson of the Management Committee for the Municipal Year 2026-2027; seconded by Cllr. Price and resolved unanimously.
4	<u>Adoption of Last Committee Meeting Minutes:</u> The minutes had been circulated to members ahead of the meeting. One change is needed to a typographical error in Item 43c from 'stakepark' to 'skatepark'. Cllr. Lockey proposed the adoption of the minutes of Tuesday 28th April 2026 subject to the amendment, seconded by Cllr. Price and resolved by 7 votes in favour with 1 abstention due to absence from that meeting.

Milborne Port Parish Council: Management Committee: 19th May 2026

Committee Officer: Simon Pritchard

Website: www.milborneport-pc.gov.uk

Signed:.....Date:.....

5	<u>Election of the Committee Vice-Chair:</u> Cllr. Phillips proposed that Cllr. Price continues as Vice-Chairperson of the Management Committee for the Municipal Year 2026-2027; seconded by Cllr. Scrivener and resolved unanimously.
6	<u>Review of the Committee's Meeting: Time, Day & Frequency</u> It was agreed to retain the current arrangements: the fourth Tuesday of the month at 7 pm; up to six meetings per year, every other month, when there is business to conduct.
7	<u>The Cemetery - Grass Strimming</u> Cllr. Flynn reported that she had observed the strimming at the cemetery; it is tricky job in challenging conditions. Cllr. Flynn is happy to observe on other occasions as required.
8	<u>Toilet provision at Gainsborough Playpark:</u> Cllr. Flynn and the Parish Clerk met with the landlady of The Gainsborough Arms who responded positively to a potential proposal for the Parish Council compensating her for the use of the toilets by families visiting the playpark during the summer months. It was also noted that there are some dilapidated toilets on the other side of the Pub that could be researched. No payment was discussed at the time. The Parish Clerk has been researching the costs of hiring a Portaloo and shared his findings. There are some further, finer details still to be agreed with the landlady. Cllr. Phillips proposed that the committee make an offer of £25 per week to the Gainsborough Arms for the public to be able to use their toilets during this summer; seconded by Cllr. Price and resolved unanimously.
9	<u>The Town Hall – Fire Procedures:</u> The fire safety checks are now organised so this item can be removed from the Activities Planner document. Quotations are being sought to replace the fire door in the Community Room that is rotting at the bottom.
10	<u>MANAGEMENT COMMITTEE: Regular Business:</u> A. <u>Committee Finance:</u> The budget lines were received and reviewed. B. <u>Committee Action List - Priorities:</u> The current committee projects and actions had been circulated before the meeting. The owner of the property with the tree that needs work at Springfield has been contacted.

	C. <u>Play Parks – Quarterly Inspection Reports:</u> The April 2026 professional inspection reports were received and discussed. There were no changes to the April report; there are no high-risk items, all medium-risks have been addressed and some of the low-risk items are currently being addressed.
11	<u>Verbal Updates:</u> a) The Chairperson: Nothing at this time. b) The Parish Clerk: - Sadly, Nathan Davis is no longer has the time to carryout lengthsman duties for the Parish Council; efforts are being made to replace him. - New signs for the cemetery have been ordered and should be installed within the next couple of weeks.
	Meeting Closed: 7:22 pm